

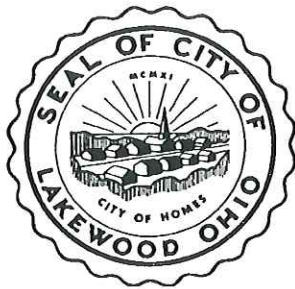
AGENDA
BOARD OF CONTROL

Mayor's Conference Room
Monday, March 18, 2019 2:30 PM

Action	Description	Reference No.
1.	Award – Fueling Terminal Upgrade Project – Fleet	BC-19-086
2.	Award – Hooklift Leaf Collection Unit - Fleet	BC-19-087
3.	Award – (2) Utility Vehicles - Fleet	BC-19-088
4.	Award – Utility Vehicle – Fleet	BC-19-089
5.	Award – Automated Side-Loader Refuse Truck - Fleet	BC-19-090
6.	Award – Rear Load Refuse Trucks (2) (Cab & Chassis) – Fleet	BC-19-091
7.	Award – Rear Load Refuse Trucks (2) (24-yard Refuse Body) – Fleet	BC-19-092
8.	Renew – Pool Chemicals & Supplies – Parks	BC-19-093
9.	Renew - Site to Receive & Process Yard Waste - Refuse	BC-19-094
10.	Amend – Workers' Compensation Excess Loss Insurance Coverage	BC-19-095
11.	Renew – Prof Svs Contract – Occupational Health Svs	BC-19-096
12.	Renew – Prof Svs Contract – Safety Committee	BC-19-097
13.	Award – Prof Svs Contract – Promo Exams for Fire (1 of 2); Pradco	BC-19-098
14.	Award – Prof Svs Contract – Promo Exams for Fire (2 of 2); OFCA	BC-19-099
15.	Renew – Prof Svs Contract – Medical Claims Billing Svs	BC-19-100
16.	Renew – Printing, Insertion & Mailing of Municipal Documents	BC-19-101
17.	Renew – Printing Svs	BC-19-102

Next Meeting is Monday,
April 1, 2019; 2:30 PM

Mayor
Finance Director
Law Director
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-086

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: **Award of Contract – Fueling Terminal Upgrade Project – Division of Fleet**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **Collins Equipment** in the amount of **\$102,056** to upgrade the city's **Fuel Island Terminals and Software**. The upgrade will allow multiple users to access the software compared to our current setup, which is limited to one user. The upgrade is expandable to include credit card or RFID technology if needed in the future. Fueling upgrade will be purchased through the City's 2019 Capital Lease Program.

Fueling Terminal Upgrade to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; GDC119, Contract RS902813

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$3,310,882 / \$3,208,826
Funding:	Capital Lease Program
Account Distribution:	401-3050-470-86-12 Project #193026 \$103,000
Account Balance:	\$103,000 / \$944
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Upgrade Fueling Terminals
Commodity Code:	720-041
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2019 CAPITAL PLAN VEHICLES AND EQUIPMENT
Ordinance: 59-18 Vehicles, Machinery, and Equipment
DEPT: Project 193026 FUELING UPGRADE
DATE: 03/12/2019
CC: Joseph Beno

Public Works has spending authority to upgrade the fuel terminals and software @ \$120,000.00, Project number 193026. This upgrade was quoted at \$102,056.00 from Collins Equipment who is one of the state bid vendors. The funds for this purchase will come from Capital Lease. This upgrade will include replacing all fuel island terminals and site controllers, updating the fuel management software, and installation.

Our current fuel management software is over 20 years old and is not compatible with Windows 10, and to upgrade the software requires the additional hardware included in the quote. This upgrade will allow multiple users to use the software compared to the current setup which is limited to one computer in the Fleet office, and replacing the fuel island terminals will reduce the amount of service calls and repairs that are frequently needed. This upgrade is expandable to include credit cards or RFID technology in the future if we desire.

Final Quote from vendor awarded to Collins Equipment 3005 East 55th Street Cleveland, OH 44127. Ohio DAS Contract Number RS902813. Sales Quote 31740.

Fueling system upgrade with installation @ \$ 102,056.00

Anticipated life span of fuel system upgrade is 25 years.

Expected delivery date 30 days ARO.

COLLINS EQUIPMENT CORP.

3005 EAST 55TH STREET
CLEVELAND, OH 44127-1290
216-641-4300

Sales Quote 31740
Date: 10/3/2018
Page: 1

To:
Sell
CITY OF LAKEWOOD
JAMES HOLMAN
12650 DETROIT AVE
LAKEWOOD, OH 44107

Ship
To: CITY OF LAKEWOOD
JAMES HOLMAN
12650 DETROIT AVE
LAKEWOOD, OH 44107

Ship Via
Terms
NET 10 DAYS
NO APPLICABLE TAXES INCLUDED

Customer ID LAKEWOOD C
SalesPerson F. Oley

Per your request we are pleased to provide a proposal for the removal and replacement of the existing OPW fuel control systems installed at the following locations:

- Service Department – 12650 Detroit Road
- Refuse Department – 12920 Berea Road
- Fire Department – 14601 Madison Avenue

As discussed the existing Phoenix software is not compatible with the Windows 10 platform and the existing fuel site controllers cannot communicate with the new Phoenix SQL software available from OPW. The migration to the new Phoenix SQL software requires replacement of the existing site controllers. The replacement equipment selection is based on our October 2nd meeting at the 12650 Detroit Road location. The equipment package will include the following for each site:

Service Department

- One (1) Indoor Fuel site controller with expanded card and transaction memory equipped with an Ethernet connection, two (2) fuel island terminals capable of controlling two (2) fueling hoses complete with a chipkey reader, keypad, internal heater and mounting pedestal.
- One (1) Phoenix SQL server based software package that will communicate to the site controllers located at each of the three (3) locations.

Refuse Department

- One (1) Indoor Fuel site controller with expanded card and transaction memory equipped with an Ethernet connection, one (1) fuel island terminals capable of controlling two (2) fueling hoses complete with a chipkey reader, keypad, internal heater and mounting pedestal.

Fire Department

- One (1) Indoor Fuel site controller with expanded card and transaction memory equipped with an Ethernet connection, one (1) fuel island terminals capable of controlling two (2) fueling hoses complete with a chipkey reader, keypad, internal heater and mounting pedestal.

Cost for above equipment package \$54,100.00 (does not include installation)

Note: As discussed the existing chipkey database can be transferred to the new system. The existing chipkeys can be used with the new equipment.

By _____
PURCHASER
By _____
DULY AUTHORIZED AGENT

By _____

TITLE

Date _____

Terms and Conditions printed on reverse side of this sheet, and any attachments hereto, constitute a part of this quotation and contract.

COLLINS EQUIPMENT CORP.

3005 EAST 55TH STREET
CLEVELAND, OH 44127-1290
216-641-4300

Sales Quote 31740
Date: 10/3/2018
Page: 1

To:
Sell

CITY OF LAKEWOOD
JAMES HOLMAN
12650 DETROIT AVE
LAKEWOOD, OH 44107

Ship

To: CITY OF LAKEWOOD
JAMES HOLMAN
12650 DETROIT AVE
LAKEWOOD, OH 44107

Ship Via

Terms NET 10 DAYS
NO APPLICABLE TAXES INCLUDED

Customer ID LAKEWOOD C
SalesPerson F. Oley

Installation

As discussed the existing fuel island terminals and site controllers will be removed from each of the three (3) locations. The existing fueling dispensers will remain on the fueling islands. Our crew will disconnect the existing wiring from each fuel island terminal and remove the pedestal and the fuel island reader from the fueling island. The existing conduit and wiring from the fuel island terminal to the fueling dispensers will remain in place assuming the existing installation is per code and does not require replacement or is not corroded and can be utilized for the new fuel island terminal. After the existing fuel island pedestal is removed we will install the above quoted fuel site controllers and fuel island terminals. If any issues with the existing conduit or wiring is found during the installation of the new fuel island terminals we will at that time provide the additional costs for a proper installation. We will remove the existing indoor fuel site controllers and replace them with the site controller platform and connect them to the existing network. We will coordinate with the City of Lakewood IT department on IP address assignment and the installation of the Phoenix SQL server based software. After the equipment is installed at a location our technician will test the system and provide an equipment startup and instruction on equipment operation. Our technician will work with your IT department on the details of the Phoenix SQL software and coordinate the installation of the software. After the Phoenix software is installed and operating a remote training session will be scheduled with the City of Lakewood personnel and the OPW technician.

The total cost of installation for three (3) sites will be \$47,956.00.

Note: Prior to ordering any equipment the specified hardware and installation will be reviewed with the City of Lakewood personnel.

The above pricing is utilizing DAS contract #RS902813.

By

PURCHASER

DULY AUTHORIZED AGENT

Date

By

TITLE

Terms and Conditions printed on reverse side of this sheet, and any attachments hereto, constitute a part of this quotation and contract.

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: FUEL & FUEL TANK & DISPENSING EQUIPMENT: INSPECTION, REPAIR,
INSTALLATION AND REPLACEMENT & BUSTR REPORTING SERVICE

CONTRACT No.: RS902813

EFFECTIVE DATES: 05/01/13 to 03/31/17

Renewal through 03/31/2019

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. RS902813 that opened on 03/18/13, ITB RS903913 which opened on 05/13/13 and ITB RS900814 which opened on 07/29/13. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the item(s) listed. The respective bid responses, including the Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions, special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to all State Agencies, State institutions of higher education and properly registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:

<http://www.ohio.gov/procure>

Index No.: GDC119

Page 65

CONTRACTOR INDEX

CONTRACTOR, TERMS, AND SHIPMENT:

BID CONTRACT NO.: RS902813-6 (03/31/17)

Category One - TANK & DISPENSING SYSTEM MAINTENANCE & TANK INSTALLATION, REMOVAL & REPLACEMENT



OAKS Vendor ID: 0000061628

Collins Equipment Corp.
3005 East 65th St
Cleveland, OH 44127

TERMS: 2%, 10 Days, Net 30 Days

DELIVERY: As Specified

Mar 14, 2019 12:07:34 PM EDT

File Edit Commands Help

SUPERION
NaviLine

Project 193026-Upgra

Account types
Assets
Expenditures
Liabilities
Revenues
Encumbrances
Miscellaneous info
Pending transaction
Pre-encumbrances
Project detail balance

Project Information

Description: Upgrade Fueling Terminals
Status: Active
Estimate: 103,000.00
Type: CL Capital Lease
Sub type: 5Y 5-Year Capital Lease
Start/stop dates: 1/01/2019 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

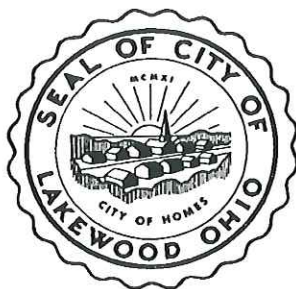
FY	2019	Balance	103,000.00
Budget:		103,000.00	
Actual:		.00	
Unposted:		.00	
Pre-encumbrance:		.00	
Encumbrance:		.00	
Pending:		.00	

Project Life-to-Date

FY(s)	0000 - 9999	Balance	103,000.00
Budget:		103,000.00	
Actual:		.00	
Unposted:		.00	
Pre-encumbrance:		.00	
Encumbrance:		.00	
Pending:		.00	

Print
Cancel
Exit
Next project
Previous proj...
2018
2020
Project activit...
Change balan...

Account Number	Description	Budget	Actual
401-3050-470.86-12	Operating Equipment	103,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-087

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Hooklift Leaf Collection Unit – Division of Fleet

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Concord Road Equipment Manufacturing, Inc. in the amount of \$92,446 for the purchase a Bonnell Spartan Hooklift Skid Mounted Leaf Collection Unit for use by the Division of Streets/Forestry.

Hooklift Skid Mounted Leaf Collection Unit to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; STS515, Contract 800507.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$3,208,826 / \$3,116,380
Funding:	General Fund
Account Distribution:	101-3032-464-86-12 Project #193019 \$93,000
Account Balance:	\$93,000 / \$554
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Leaf Collection Truck
Commodity Code:	765-038
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2019 Capital Plan Vehicles & Equipment
Ordinance: 58-19 Vehicles, Machinery, and Equipment
DEPT: Project 193019 Hooklift Leaf Collector
DATE: 03/11/2019
CC: Joseph Beno, Chris Perry

Public Works has spending authority to purchase one (1) new hooklift leaf collector @ \$90,000.00, Project number 193019. This equipment was quoted at \$92,445.08. The funds for this purchase will come from General Fund 101-3032-464-8612. This is an additional body we are purchasing for a hooklift truck that was purchased in 2018.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to Concord Road Equipment 348
Chester Road Painsville, OH 44077 Ohio DAS Contract Number 800507

One (1) Hooklift skid mounted leaf collection unit @ \$ 92,445.08

Anticipated life span of one (1) Hooklift skid mounted leaf collection unit is 15 years.

Expected delivery date 120-150 days ARO.



Quote 69287

348 CHESTER ST., PAINESVILLE, OH. 44077
PHONE: (440) 357-5344 FAX: (440) 357-1942
concordroadequipment.com

Quote Valid for 60 Days

Terms: NET 20

Page 1 of 2

Submitted To:	Date:	12/28/2018
LAKEWOOD, CITY OF	End User:	SERVICE DEPARTMENT
12650 DETROIT AVE	Attention:	JAMES HOLMAN
LAKEWOOD, OH 44107	Delivery:	This unit is current stock w/ TIER 3
	County:	CUYAHOGA
Phone: (216) 521-7580	Acct Mgr:	JEFFERY S. WARFIELD
Fax: (216) 521-1379		

PER STATE OF OHIO STATE TERM SCHEDULE CONTRACT; SCHEDULE NUMBER: 800507; INDEX NUMBER: STS515

ONE (1) MORE OR LESS "HOOKLIFT SKID MOUNTED LEAF COLLECTION UNIT" INSTALLED ON CUSTOMER SUPPLIED SINGLE AXLE CAB AND CHASSIS WITH SWAPLOADER HOOKLIFT HOIST TO INCLUDE THE FOLLOWING:

- One (1) each- Bonnell Spartan Hooklift Skid Mounted Leaf Collection Unit
- 20 cubic yard capacity containment hopper
- Containment hopper radiused and tapered for ease of dumping/load release
- Containment hopper mounted to hooklift hoist skid
- Double hinged tailgate with hydraulic latching
- DOT compliant lighting-All LED type
- Passenger side pick up
- Proportional hydraulic three (3) axis boom arm
- Clear Urethane Pick up hose
- Operators joystick for boom control mounted in chassis cab
- 99 horsepower John Deere diesel engine (Tier 3)
- Secondary pre-screen in front of OEM radiator screen
- 40 gallon aluminum fuel tank with fuel sending unit
- KFBF fluid kraft "Fluid" engine to fan coupler
- 30" diameter x 12.5" wide fan
- Under carriage pick up nozzle
- 1/4" steel plate discharge elbow liner
- Cleanout door installed on blower housing
- Rear mounted directional light bar with controller
- Rear mounted yellow warning flashers
- Entire unit primed and painted

TOTAL LIST PRICE INSTALLED \$ 108,758.92
LESS 15% BASE DAS/STS DISCOUNT OF \$(16,313.84)

YOUR NET PRICE INSTALLED \$ 92,445.08

**This unit is currently in stock and available with the John Deere 99hp tier 3 engine configuration. Once sold, this engine configuration (Tier 3 John Deere) will no longer be available and will be reconfigured with a Tier 4 diesel engine which will increase machine cost considerably.

*PAYMENT DISCOUNTS:

Per our Ohio Department of Administrative Services Contract Schedule #800507, Index #STS515 an additional 0.5% (one half of one percent) discount is available for payment(s) of invoice(s) within twenty (20) days of receipt. Payment discount will be noted on invoice(s).

* WARRANTY INFORMATION:

Concord Road Equipment Mfg., Inc. and Bonnell Industries provides warranty against manufacturing defects and workmanship for a period on one (1) year. All warranty periods begin after completion / delivery of equipment, components, and accessories.

QUOTE CONTINUED ON NEXT PAGE



Quote 69287

348 CHESTER ST., PAINESVILLE, OH. 44077
PHONE: (440) 357-5344 FAX: (440) 357-1942
concordroadequipment.com

Quote Valid for 60 Days

Terms: NET 20

QUOTE CONTINUED FROM PREVIOUS PAGE

Page 2 of 2

Submitted To:	Date:	12/28/2018
LAKEWOOD, CITY OF	End User:	SERVICE DEPARTMENT
12650 DETROIT AVE	Attention:	JAMES HOLMAN
LAKEWOOD, OH 44107	Delivery:	This unit is current stock w/ TIER 3
	County:	CUYAHOGA
Phone: (216) 521-7580	Acct Mgr:	JEFFERY S. WARFIELD
Fax: (216) 521-1379		

Warranties do not include normally considered wear and maintenance items including routine adjustments and/or calibrations; abuse, neglect, damages due to misuse, and/or improper operation or care; lack of maintenance (including component corrosion), inspections, and/or training; and/or consequential damages as a result thereof.

*** ESTIMATED DELIVERY PERIOD:**

Based on the date of this proposal, the job completion and corresponding delivery period is projected to be approximately ****CURRENT STOCK WITH TIER 3 JOHN DEERE ENGINE**** after receipt of required purchase order(s), letter(s) of intent, letter(s) to proceed, and if applicable, the arrival of your chassis(s) to Concord Road Equipment Mfg., Inc. This projected job completion and corresponding delivery period is only an estimate that may be shorter or longer in accordance with the date that your order is placed, the arrival date of required authorizations, delivery date of your chassis(s), and the lead times of Concord Road Equipment Mfg., Inc. primary suppliers at the time your order is placed. Concord Road Equipment Mfg., Inc. is not responsible for delays that are beyond its reasonable effort and capability to control including but not limited to; strikes and labor disputes, primary supplier delays or product shortages, delays in freight, acts of god, etc.

Per Concord Road Equipment Mfg., Inc. Contract 800507 Schedule STS 515 with the Ohio Department of Administrative Services, completed deliveries can range from 60-210 days after receipt of customer order(s), and if applicable, after arrival of your chassis(s) to Concord Road Equipment Mfg., Inc.

*** INSURANCE:**

Your chassis' and/or equipment are insured while in Concord Road Equipment's possession. This includes all properties, buildings, lots, etc. A copy of our complete garage-keeper's insurance policy is available upon request.

Authorized by _____

JEFFERY S. WARFIELD

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation. A 3% surcharge will be added to above total when paying by credit card.

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: **800507**

EFFECTIVE DATES: 06/01/2016 TO 05/31/2018
Renewal through 05/31/2019

The Department of Administrative Services has completed the evaluation and analysis of the State Term Schedule (STS) offering submitted by the Contractor as listed herein. The Contractor listed herein has been determined to provide competitive, economical and reasonable pricing for the items contained in their offer. The respective offer, including the Standard Contract Terms & Conditions, any proposal amendment, special contract terms & conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this State Term Schedule.

This State Term Schedule is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Schedule is renewed, terminated, or cancelled in accordance with the Standard Contract Terms and Conditions.

This State Term Schedule is available to all state agencies, state institutions of higher education and political subdivisions properly registered as members of the Cooperative Purchasing Program of the Department of Administration Services, as applicable.

Agencies are eligible to make purchases of the supplies and/or services in any amount and at any time as determined by the agency (see maximum order limit). The State makes no representation or guarantee that agencies will purchase the supplies and/or services approved in the State Term Schedule.

State agencies may make purchases under this State Term Schedule up to \$2500.00 using the state of Ohio payment card. Any purchases that exceed \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This State Term Schedule and any Amendments thereto are available from the DAS website at the following address:
<http://procure.ohio.gov>.

Concord Road Equipment Mfg., Inc.

STATE TERM SCHEDULE

Index No. STS515
Eff. Date 10/24/2018

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

Remit To:

OAKS Contract ID:

0000058520

800507

Concord Road Equipment Mfg., Inc.

PO Box 772

348 Chester Street

Painesville, OH 44077

Contractor Contacts:

Mr. Jeffery Warfield

Telephone: (800) 942-7623 x12

Fax: (440) 357-1942

Email: jwarfield@concordroadequipment.com

Mar 14, 2019 12:08:19 PM EDT
File Edit Commands Help

SUPERION
NaviLine™

Project 193019-Leaf collection truck

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactions
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information	
Description:	Leaf collection truck
Status:	Active
Estimate:	93,000.00
Type:	GF General Fund
Sub type:	EQ Equipment & Machinery
Start/stop dates:	1/01/2019 -
1st month of FY:	00
Source of funds:	

Project Year-to-Date	
FY: 2019	Balance 93,000.00
Budget:	93,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Project Code
There are no user defined code fields for this project

Project Life-to-Date	
FY(s): 0000 - 9999	Balance 93,000.00
Budget:	93,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Account Number	Description	Budget	Actual
101-3032-464.86-12	Operating Equipment	93,000.00	

Print
Cancel
Exit
Next project
Previous proj...
2018
2020
Project activit...
Change balan...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-088

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – (2) Utility Vehicles – Division of Fleet

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with ABC Equipment Rental & Sales in the amount of \$34,171 for the purchase of (2) Kubota V Series Utility Vehicles and to refurbish & install city-owned dumping hoppers for use by the Division of Parks & Public Property.

Utility Vehicles will be purchased through Sourcewell contract 062117-KBA as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$3,116,380 / \$3,082,209
Funding:	<u>General Fund</u>
Account Distribution:	101-3010-451-86-12 Project #193011 \$35,000
Account Balance:	\$34,000 / \$829
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Kubota UTV (2)
Commodity Code:	070-018
Bid Reference:	<u>Sourcewell</u>

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2019 Capital Plan Vehicles and Equipment
ORDINANCE: 59-18 Vehicles, Machinery, and Equipment
DEPT: Parks Department
Project 193011 Parks Utility vehicles
DATE: 03/11/2019
CC: Joseph Beno, Kurt Matej

Public works has spending authority to purchase two (2) Utility Vehicles @ \$35,000.00. Project number 193011 to be paid from General Fund 101-3010-451-8612. Both vehicles were quoted with garbage hopper mountings at \$34,170.36 each by ABC Equipment. These will replace two units, number 5409 a 2006 Cushman with 6,500 hours, and 5411 a 2005 Cushman with 6,300 hours. Old 5409 & 5411 will be sent to auction. These vehicles are being purchased under Sourcewell (formerly NJPA) Contract#: 062117-KBA.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to ABC Equipment 38525 Chester Rd. Avon, OH 44011. Sourcewell Contract #062117-KBA

Two (2) Kubota RTV900's @ \$13,590.18 each.

Total \$ 27,180.36

Two (2) Refurbishment & Installation of used dumping hopper @ \$3,495.00 each.

Total \$ 6,990.00

Total project cost: \$34,170.36

Anticipated life span of one (1) Kubota garbage cart is 15 years.

Expected delivery date 90 - 120 days after receipt of order.

— Standard Features —

— Custom Options —



Kubota

V Series

RTV-X900WL-H

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model Kubota D902
 3 Cyl. 54.8 cu in
 +21.6 Gross Eng HP
 60 Amp Alternator

TRANSMISSION

VHT-X
 Variable Hydro Transmission
 Forward Speeds:
 Low 0 - 15 mph
 High 0 - 25 mph
 Reverse 0 - 17 mph
 Limited-slip Front Differential
 Rear differential lock

HYDRAULICS

Hydrostatic Power Steering
 Hydraulic Oil Cooler

FLUID CAPACITY

Fuel Tank 7.9 gal
 Cooling 6.4 qts
 Engine Oil 3.3 qts
 Transmission Oil 1.8 gal
 Brake Fluid 0.4 qts

CARGO BOX

Width 57.7in
 Length 40.5 in
 Depth 11.2 in
 Load Capacity 1102 lbs
 Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

TIRES AND WHEELS

Heavy Duty Worksite 25 x 10 - 12, 6 ply

KEY FEATURES

Digital Multi-meter
 Front Independent Adjustable
 Suspension
 Rear Independent Adjustable
 Suspension
 Brakes - Front/Rear Wet Disc
 Rear Brake Lights / Front
 Headlights
 2" Hitch Receiver, Front and Rear
 Deluxe 60/40 split bench seats
 with driver's side seat adjustment
 Underseat Storage Compartments
 Lockable Glove Box
 Front Guard (radiator guard and
 bumper)

SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS
 Dash-mounted Parking Brake
 Horn
 Spark Arrestor Muffler
 Retractable 2-point Seat Belts
 Rear Protective Green

DIMENSIONS

Width 63.2 in
 Height 79.5 in
 Length 120.3 in
 Wheelbase 80.5 in
 Tow Capacity 1300 lbs
 Ground Clearance 10.4 in
 Suspension Travel 8 in
 Turning Radius 13.1 ft

Factory Spray-on Bedliner
 "L" Models Only

Bright Alloy Wheels (Silver-
 painted)
 "S" Models Only

RTV-X900WL-H Base Price: \$15,549.00

(1) TURN SIGNAL/HAZARD LIGHT KIT \$289.00
 K7591-99610-TURN SIGNAL/HAZARD LIGHT KIT

(1) BACKUP ALARM \$143.00
 K7591-99640-BACKUP ALARM

Configured Price: **\$15,981.00**

Sourcewell Discount: **(\$3,515.82)**

SUBTOTAL: **\$12,465.18**

Dealer Assembly: **\$170.00**

Freight Cost: **\$555.00**

PDI: **\$400.00**

Total Unit Price: **\$13,590.18**

Quantity Ordered: **1**

Final Sales Price: **\$13,590.18**

**Purchase Order Must Reflect
 the Final Sales Price**

To order, place your Purchase Order directly with the quoting
 dealer

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.



EQUIPMENT RENTAL & SALES

(888) 572-3888
EQUIPMENT RENTAL & SALES

Brunswick: 29 Pearl Rd. Ohio 44212 • 1.888.572.3888 ; Avon: 38525 Chester Rd. Ohio 44011

1/02/2019 REVISED 3/11/2019

City of Lakewood – Refuse & Recycling
12920 Berea Road
Lakewood, OH 44111
Attn: James Holman - Fleet Manager

We are pleased to submit the following quotation for your consideration:

Refurbishment / Installation of Customer Owned Dumping Hopper

Scope of Work to Include:

- 1) Pick up unit(s) at customer's location.
- 2) Straighten all Hopper reinforcers & sheet metal. Repair and replace as necessary.
- 3) Eliminate the rear actuator valve.
- 4) Clean and paint unit.
- 5) Replace all hydraulic hoses and hydraulic cylinder. Repair welds as necessary where possible.
- 6) Fabricate subframe and mount for installation of Dump Hopper onto new, customer owned, Kubota RTV. Either an RTV-X900 or an RTV-X1100.
- 7) Mount Dump Hopper onto new Customer Owned Kubota Utility Vehicle.
- 8) Connect the Dump Hopper's hydraulic circuit to the RTV's Dump Bed Raise/Lower feature. The Dump Hopper to be operational from the Driver's seat.
- 9) Complete installation and test operation.
- 10) Deliver unit completed to Facility at 12920 Berea Road.

Total for proposed work \$3,495.00 per unit

Above estimate not to increase by more than 10% without prior written customer approval
Quotation is valid for 30 days

Accepted

By: _____

Company: _____

Date: _____

ABC Equipment

By: _____

David Gardner



Kubota

Utility Tractors, Mowers & Related Equipment

#062117-KBA

Maturity Date: 08/18/2021

Products & Services

Products & Services

Sourcewell contract 062117-KBA gives access to the following types of goods and services:

- Tractors
- Implements
- Hay tools
- Spreaders
- Compact and utility-class construction equipment
- Lawn and garden equipment
- Commercial turf products
- Utility vehicles

Become a Member

Mar 14, 2019 12:08:35 PM EDT

File Edit Commands Help

SUPERION
NaviLine™

Project 193011-Kubota

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactions
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information

Description: Kubota UTV (2)
 Status: Active
 Estimate: 35,000.00
 Type: GF General Fund
 Sub type: EQ Equipment & Machinery
 Start/stop dates: 1/01/2019 -
 1st month of FY: 00
 Source of funds:

Project Year-to-Date

FY: 2019	Balance	
Budget:	35,000.00	
Actual:	.00	
Unposted:	.00	
Pre-encumbrance:	.00	
Encumbrance:	.00	
Pending:	.00	

Project Code

There are no user defined code fields for this project

Project Life-to-Date

FY(s): 0000 - 9999	Balance	
Budget:	35,000.00	
Actual:	.00	
Unposted:	.00	
Pre-encumbrance:	.00	
Encumbrance:	.00	
Pending:	.00	

Account Number	Description	Budget	Actual
101-3010-451.86-12	Operating Equipment	35,000.00	

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 Project activit...
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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-089

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Utility Vehicle – Division of Fleet

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with ABC Equipment Rental & Sales in the amount of \$22,029 for the purchase of (1) Kubota V Series Utility Vehicle and to refurbish & install city-owned dumping hopper for use by the Division of Refuse & Recycling.

Utility Vehicle will be purchased through Sourcewell contract 062117-KBA as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$3,082,209 / \$3,060,180
Funding:	General Fund
Account Distribution:	101-3040-433-86-12 Project #193006 \$23,000
Account Balance:	\$23,000 / \$971
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Kubota Garbage Cart
Commodity Code:	070-018
Bid Reference:	Sourcewell

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2019 Capital Plan Vehicles and Equipment
ORDINANCE: 59-18 Vehicles, Machinery, and Equipment
DEPT: Refuse Project 193006 Kubota Garbage Cart
DATE: 03/11/2019
CC: Joseph Beno, Glen Bleich

Public works has spending authority to purchase one (1) Garbage Cart @ \$24,000.00. Project number 193006 to be paid from the General Fund 101-3040-433-8612. This cart was quoted at \$22,028.48 by ABC Equipment. This will replace two units, number 5402 a 2008 Cushman with 6,500 hours, and 5404 a 2006 Cushman with 8,000 hours. Old 5402 & 5404 will be sent to auction. This vehicle is being purchased under Sourcewell (formerly NJPA) Contract#: 062117-KBA.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to ABC Equipment 38525 Chester Rd. Avon, OH 44011. Sourcewell Contract #062117-KBA

One (1) Kubota RTV1100 @ \$18,533.48
Total \$18,533.48

One (1) Refurbishment & Installation of used dumping hopper @ \$3,495.00.

Total \$3,495.00

Total project cost : \$22,028.48

Anticipated life span of one (1) Kubota garbage cart is 15 years.

Expected delivery date 90 - 120 days after receipt of order.



GM - 062117, CE - 042815, AG - 021815
NJPA Arkansas 4600041718
NJPA Delaware GSS-17673
Nebraska 14777 (OC)
Mississippi (CE Only) 820036654

RTV-X1100CWL-H WEB QUOTE #1270771

Date: 3/8/2019 5:02:16 AM

— Customer Information —

Holman, James
City of Lakewood
James.Holman@lakewoodoh.net
(216) 529-6647

Quote Provided By

ABC EQUIPMENT RENTAL AND SALES

David Gardner

38525 CHESTER RD.

AVON, OH 44011

email: gardner9318@gmail.com

phone: 2168570152

— Standard Features —

— Custom Options —



Kubota

V Series

RTV-X1100CWL-H

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model Kubota D1105
3 Cyl. 68.5 cu in
+24.8 Gross Eng HP
75 Amp Alternator

TRANSMISSION

V-IT-X
Variable Hydro Transmission
Forward Speeds:
Low 0 - 15 mph
High 0 - 25 mph
Reverse 0 - 17 mph
Limited-slip Front Differential
Rear differential lock

HYDRAULICS

Hydrostatic Power Steering
with manual tilt-feature
Hydraulic Cargo Dump
Hydraulic Oil Cooler

FLUID CAPACITY

Fuel Tank 7.9 gal
Cooling 8.3 qts
Engine Oil 4.3 qts
Transmission Oil 1.8 gal
Brake Fluid 0.4 qts

CARGO BOX

Width 57.7 in
Length 40.5 in
Depth 11.2 in
Load Capacity 1102 lbs
Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

KEY FEATURES

Factory Cab w/ A/C, Heater,
Defroster
Fully opening roll-down door
windows
Digital Multi-meter
Speedometer
Pre-wired w/ speakers/antenna for
stereo
Front Independent Adjustable
Suspension
Rear Independent Adjustable
Suspension
Brakes - Front/Rear Wet Disc
Rear Brake Lights / Front
Headlights
2" Hitch Receiver, Front and Rear
Deluxe 60/40 split bench seats
with driver's side seat adjustment
Underseat Storage Compartments
Deluxe Front Guard
(radiator guard, bumper, and lens
guard)

SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS
Horn
Dash-mounted Parking Brake
Spark Arrestor Muffler
Retractable 2-point Seat Belts

DIMENSIONS

Width 63.2 in
Height 79.5 in
Length 120.3 in
Wheelbase 80.5 in
Tow Capacity 1300 lbs
Ground Clearance 10.4 in
Suspension Travel 8 in
Turning Radius 13.1 ft

Factory Spray-on Bedliner
"L" Models Only

Bright Alloy Wheels (Silver-
painted)
Silver-painted with machined
surface
"S" Models only

TIRES AND WHEELS

Heavy Duty Worksite 25 x 10 - 12, 6 ply

RTV-X1100CWL-H Base Price: \$21,549.00

(1) TURN SIGNAL/HAZARD LIGHT KIT \$289.00
K7731-99610-TURN SIGNAL/HAZARD LIGHT KIT

(1) BACKUP ALARM \$143.00
K7591-99640-BACKUP ALARM

(2) EXTERNAL REARVIEW MIRROR (1 MIRROR) \$110.00
77700-V5059-EXTERNAL REARVIEW MIRROR (1 MIRROR)

Configured Price: \$22,091.00

Sourcewell Discount: (\$4,860.02)

SUBTOTAL: \$17,230.98

Dealer Assembly: \$212.50

Freight Cost: \$690.00

PDI: \$400.00

Total Unit Price: \$18,533.48

Quantity Ordered: 1

Final Sales Price: \$18,533.48

**Purchase Order Must Reflect
the Final Sales Price**

To order, place your Purchase Order directly with the quoting
dealer

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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108.143.12.4



EQUIPMENT RENTAL & SALES

(888) 572-3888
EQUIPMENT RENTAL & SALES

Brunswick: 29 Pearl Rd. Ohio 44212 • 1.888.572.3888 ; Avon: 38525 Chester Rd. Ohio 44011 •

1/02/2019 REVISED 3/11/2019

City of Lakewood – Refuse & Recycling
12920 Berea Road
Lakewood, OH 44111
Attn: James Holman - Fleet Manager

We are pleased to submit the following quotation for your consideration:

Refurbishment / Installation of Customer Owned Dumping Hopper

Scope of Work to Include:

- 1) Pick up unit(s) at customer's location.
- 2) Straighten all Hopper reinforcers & sheet metal. Repair and replace as necessary.
- 3) Eliminate the rear actuator valve.
- 4) Clean and paint unit.
- 5) Replace all hydraulic hoses and hydraulic cylinder. Repair welds as necessary where possible.
- 6) Fabricate subframe and mount for installation of Dump Hopper onto new, customer owned, Kubota RTV. Either an RTV-X900 or an RTV-X1100.
- 7) Mount Dump Hopper onto new Customer Owned Kubota Utility Vehicle.
- 8) Connect the Dump Hopper's hydraulic circuit to the RTV's Dump Bed Raise/Lower feature. The Dump Hopper to be operational from the Driver's seat.
- 9) Complete installation and test operation.
- 10) Deliver unit completed to Facility at 12920 Berea Road.

Total for proposed work \$3,495.00 per unit

Above estimate not to increase by more than 10% without prior written customer approval
Quotation is valid for 30 days

Accepted

By: _____
Company: _____
Date: _____

ABC Equipment

By: _____
David Gardner



Kubota

Utility Tractors, Mowers & Related Equipment

#062117-KBA

Maturity Date: 08/18/2021

Products & Services

Products & Services

Sourcewell contract 062117-KBA gives access to the following types of goods and services:

- Tractors
- Implements
- Hay tools
- Spreaders
- Compact and utility-class construction equipment
- Lawn and garden equipment
- Commercial turf products
- Utility vehicles

Become a Member

Mar 14, 2019 12:08:50 PM EDT

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Project 193006-Kubota

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transaction
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information

Description: Kubota garbage cart
Status: Active
Estimate: 23,000.00
Type: GF General Fund
Sub type: EQ Equipment & Machinery
Start/stop dates: 1/01/2019 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY:	Balance	
2019	23,000.00	
Budget:	23,000.00	
Actual:	.00	
Unposted:	.00	
Pre-encumbrance:	.00	
Encumbrance:	.00	
Pending:	.00	

Project Life-to-Date

FY(s):	Balance	
0000 - 9999	23,000.00	
Budget:	23,000.00	
Actual:	.00	
Unposted:	.00	
Pre-encumbrance:	.00	
Encumbrance:	.00	
Pending:	.00	

Account Number	Description	Budget	Actual
101-3040-433.86-12	Operating Equipment	23,000.00	

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Project activit...
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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-090

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: **Award of Contract – Automated Side-Loader Refuse Truck – Division of Fleet**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to **award a contract with Southeastern Equipment Co., Inc. in the amount of \$313,478 for the purchase of (1) 27-yard Rotopack Side Loader to be mounted on 2020 Freightliner M2 StandUp Cab & Chassis for use by the Division of Refuse & Recycling. Automated Side Loader Refuse Truck to be purchased through the 2019 Capital Lease Program.**

Automated Side Loader Refuse Truck will be purchased through Sourcewell contract 112014-NWY as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$3,060,180 / \$2,746,702
Funding:	Capital Lease Program
Account Distribution:	401-3040-470-86-30 Project #193029 \$314,000
Account Balance:	\$314,000 / \$522
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Automated Side Loader Packer
Commodity Code:	065-075
Bid Reference:	Sourcewell

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2019 Capital Plan Vehicles and Equipment
ORDINANCE: 59-18 Vehicles, Machinery, and Equipment
DEPT: Refuse Department
Project 193029 Automated Refuse Side loader
DATE: 03/6/2019
CC: Joseph Beno, Glen Bleich

Public works has spending authority to purchase one (1) Automated Side Load Refuse Vehicle @ \$320,00.00. Project number 193029 to be paid from Capital Lease. This vehicle was quoted at \$313,477.99 by Southeastern Equipment. This will be a complete truck delivered to the City ready for use. This will replace unit number 404, a 2009 International 7400 with 64,000 miles. Old 404 will be sent to auction. This vehicle is being purchased under Sourcewell (formerly NJPA) Contract#: 112014-NWY.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to Southeastern Equipment 1500 Industrial Parkway Brunswick, OH 44212. NJPA Contract #112014-NWY

One (1) 2020 Automated refuse side load truck @ \$ 313,477.99
Total \$ 313,477.99

Anticipated life span of one (1) Automated refuse truck is 10 years.

Expected delivery date 240 - 270 days after receipt of order.



Driving The Difference.

NJPA Contract # 112014-NWY
Quote for: City of Lakewood
12650 Detroit Ave
Lakewood, OH 44107
Dealer: Southeastern Equipment
Date: 1/17/2019

Description	Price
27 yd Rotopac with Complete Factory Mounting	
Body Under Coating - From frame rails to edge of body	
HotShift PTO-Piston Pump	
BackUp Lights on Tailgate-2 Lights	
Work Lights-1 in Hopper, 1 on Front Side of Hopper facing Arm	
Integrated Strobe Light Package System - Upper & Lower tailgate	
Fire Extinguisher--10lb. (standard on mounted units)	
Triangle Kit (standard on mounted units)	
Zone Defense 4 Camera System-Tailgate,Hopper, Arm & LH Blind Spot	
Acrylic Urethane Enamel White	
Arm Control Joystick on RH Door Side	
PTO Hour Meter & Can Counter	
Shovel/Broom Rack on Curbside of Body	
Hydraulic Drop Panel/Crusher Panel	
Remote Grease Zerks on Tailgate Cylinders and Body Hoist	
Low Oil Indicator & Filter Bypass Indicator Lights in Cab	
Standard 1 Year Overall Warranty	
2 Year Extended Warranty, Total of 3 Years- Hydraulics, Cylinders & Auger	
Spare Auger #129661 and Set of Hydraulic Filters #129659 & #129660	
Groeneveld Lube System- Body & Arm	
Diagnostic Cable	
Fender skirt extensions	
 NewWay Body Sub-Total	 \$ 191,741.99
<u>2020 Freightliner M2 w/ RH StandUp Cab & Ext Warranties (Sourced Product)</u>	<u>\$ 121,736.00</u>
Total Price per NJPA Contract # 112014-NWY	\$ 313,477.99

Purchase Order must include Purchase Order #, Date of Purchase, NJPA Contract #, NJPA Member #, Bill To & Ship To Address and Total Purchase Amount.

Signature

Date



A Product of **Scranton Mfg. Co., Inc.** - 101 Stole Street - Scranton, PA 18402
t 800 831 1858 - f 712 652 3399 - www.newwaytrucks.com



New Way

Waste & Recycling Vehicles

#112014-NWY

Maturity Date: 12/16/2019

Products & Services

Products & Services

Sourcewell contract 112014-NWY gives access to the following types of goods and services:

- Mammoth Front Loader
- Mammoth Western Series Front Loader
- King Cobra Rear Loader
- Cobra Magnum Rear Loader
- Cobra Rear Loader
- Viper Rear Loader
- Diamondback Rear Loader
- Sidewinder XTR Automated Side Loader
- Roto Pac Automated Side Loader
- Mamba Automated Side Loader
- Cobra Split-Body Rear Loader

Additional information can be found on the vendor-provided, nongovernment website at:
<http://refusetrucks.scrantonmfg.com/sourcewell>

Mar 14, 2019 12:09:05 PM EDT

File Edit Commands Help

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Project 193029-Automated Side Loader Packer

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactions
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information

Description: Automated Side Loader Packer
Status: Active
Estimate: 314,000.00
Type: CL Capital Lease
Sub type: 10 10-Year Capital Lease
Start/stop dates: 1/01/2019 -
1st month of FY: 00
Source of funds:

Project Code

There are no user defined code fields for this project.

Project Year-to-Date

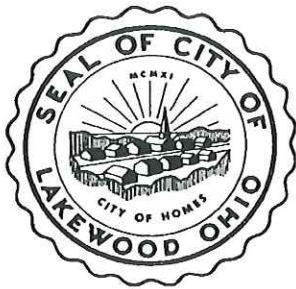
FY: 2019	Balance	314,000.00
Budget:		314,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	314,000.00
Budget:		314,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Account Number	Description	Budget	Actual
401-3040-470.86-30	Machinery and Equipment / Packers	314,000.00	

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Project activit...
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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-091

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Rear Load Refuse Trucks (2) – Division of Fleet

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Cleveland Freightliner dba Valley Freightliner & Western Star in the amount of \$234,898 for the purchase of (2) 2020 Freightliner M2 106 Cab & Chassis with Standup Conversion for use by the Division of Refuse & Recycling. Cab & Chassis to be purchased through the 2019 Capital Lease Program.

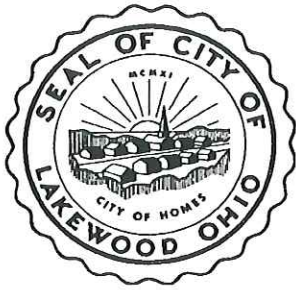
Cab & Chassis will be purchased through the rules established by Ohio Dept of Transportation (ODOT) Cooperative Purchasing Program contract 023-19.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$2,746,702 / \$2,511,804
Funding:	Capital Lease Program
Account Distribution:	401-3040-470-86-30 Project #193032 \$616,000
Account Balance:	\$616,000 / \$381,102
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Rear Load Packer Trucks (2)
Commodity Code:	065-075
Bid Reference:	ODOT Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-092

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Refuse Bodies (2) – Division of Fleet

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Bell Equipment Co. in the amount of \$380,357 for the purchase of (2) Heil 24-yard Multipack Rear Automated Side Loader Refuse Bodies with Single Bayne Cart Tippers to be mounted on 2020 Freightliner M2 106 Cab & Chassis with Standup Conversion for use by the Division of Refuse & Recycling. Refuse Bodies to be purchased through the 2019 Capital Lease Program.

Refuse Bodies will be purchased through Sourcewell contract 112014-THC as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$2,511,804 / \$2,131,447
Funding:	Capital Lease Program
Account Distribution:	401-3040-470-86-30 Project #193032 \$616,000
Account Balance:	\$381,102 / \$745
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Rear Load Packer Trucks (2)
Commodity Code:	065-075
Bid Reference:	ODOT Cooperative Purchasing Program


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2019 CAPITAL LEASE Project ~~193030~~ 193032
Ordinance: 59-18 Vehicles, Machinery, and Equipment
DEPT: Refuse Department Multipack Refuse Trucks
DATE: 3/6/2019
CC: Joseph Beno, Glen Bleich

Public Works has spending authority to purchase two (2) New Refuse trucks @ \$575,000.00. Project number 193032. This equipment was quoted at \$615,254.16. The funds for this purchase will come from Capital Lease. These will replace units 421, a 2003 Crane Carrier with 71,000 miles and unit 446, a 1994 Crane Carrier with 84,000 miles. Both old units 421 & 446 will go to auction.

Detailed descriptions see attached quotes

Final Quote from vendor, awarded to Cleveland Freightliner Inc. 10901 Brookpark Rd. Parma, OH 44130. Equipment purchased through ODOT Contract 023-19.

Two (2) 2020 Freightliner M2 106 with stand up conversion as quoted @ \$ 117,449.00 each. Total \$ 234,898.00

Final Quote from vendor, awarded to Bell Equipment Company 850 Science Blvd. Gahanna, OH 44130. Equipment purchased through Sourcewell (formerly NJPA) contract 112014-THC.

Two (2) Heil Multipack Refuse Bodies with Single Bayne Cart Tippers as quoted @ \$ 190,178.08 each. Total \$ 380,356.16

Anticipated life span of one (2) Refuse Multipack Truck is 10 years.

Expected delivery date is 240-270 days after receipt of order.

Prepared for:
James Holman
ODOT City of Lakewood
12650 Detroit Ave
Lakewood, OH 44107
Phone: 216-529-6647

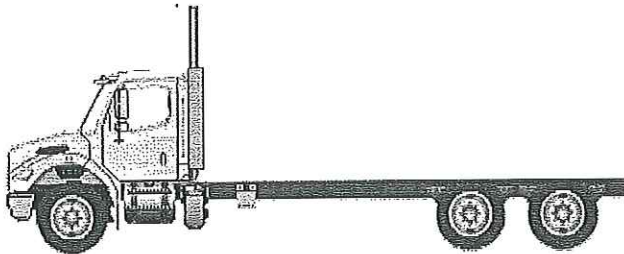
Prepared by:
Greg Simonic
Valley Freightliner & Western Star
10901 Brookpark Rd
Parma, OH 44130
Phone: 216-267-4800
E-Mail: gregs@valley1.com

A proposal for
ODOT City of Lakewood

Prepared by
Valley Freightliner & Western Star
Greg Simonic

Mar 05, 2019

Freightliner M2 106



Components shown may not reflect all spec'd options and are not to scale



Prepared for:
James Holman
ODOT City of Lakewood
12650 Detroit Ave
Lakewood, OH 44107
Phone: 216-529-6647

Prepared by:
Greg Simonic
Valley Freightliner & Western Star
10901 Brookpark Rd
Parma, OH 44130
Phone: 216-267-4800
E-Mail: gregs@valley1.com

Q U O T A T I O N

M2-106 CONVENTIONAL CHASSIS	
SET BACK AXLE - TRUCK	18,000# FLAT LEAF FRONT SUSPENSION
CUM L9 350 HP @ 2000 RPM, 2200 GOV RPM, 1150 LB/FT @ 1400 RPM	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	7100MM (280 INCH) WHEELBASE
RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI
HENDRICKSON HAULMAAX @46,000#REAR SUSPENSION	2275MM (90 INCH) REAR FRAME OVERHANG
DETROIT DA-F-16.0-5 16,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	1/4 INCH (6.35MM) C-CHANNEL INNER FRAME REINFORCEMENT

	TOTAL # OF UNITS (2)	PER UNIT	TOTAL
VEHICLE PRICE	\$	108,046	\$ 216,092
EXTENDED WARRANTY	\$	9,403	\$ 18,806
DEALER INSTALLED OPTIONS	\$	0	\$ 0
CUSTOMER PRICE BEFORE TAX	\$	117,449	\$ 234,898

TAXES AND FEES			
TAXES AND FEES	\$	0	\$ 0
OTHER CHARGES	\$	0	\$ 0

TRADE-IN			
TRADE-IN ALLOWANCE	\$	(0)	\$ (0)
BALANCE DUE	(LOCAL CURRENCY) \$	117,449	\$ 234,898

Chassis pricing based under Ohio Department of Transportation contract 023-19 cooperative pricing with selected or standard truck warranty. Please consult with your body builder to assure all dimensions and necessary chassis components are included the specification.

Invoicing will occur upon delivery of bare chassis to customer or location of customer's choice. Payment is due upon receipt of invoice. Titles will be transferred and delivered promptly upon receipt of payment.

Customer: X _____ Date: ____ / ____ / ____



		STATE OF OHIO	
		Director of Transportation	
	Invitation	023-19	Multiple
	Opened	8/1/2018	
	Location	All Districts	
	Commodity	Single & Tandem Axle Cab and Chassis	
	Threshold		
		Effective 8/14/18 through 7/31/19	
	Vendor Information	Remit to Address	Link to Bid
Cleveland Freightliner Inc		<u>Cleveland Freightliner Inc</u>	
dba Valley Freightliner			
10901 Brookpark Rd.	10901 Brookpark Rd.		
Parma, OH 44130	Parma, OH 44130		
Greg Simonic	Greg Simonic		
216-267-4800	216-267-4800		
OAKS ID: 0000068191			
gsimonic@valley1.com			



Michigan Office:
 78 Northpointe Drive
 Lake Orion, Michigan 48359
 Phone: (248) 370-0000
 Fax: (248) 370-0011

Ohio Office:
 850 Science Blvd.
 Gahanna, Ohio 43230
 Phone: (888) 666-7266
 Fax: (614) 655-0023

Date: March 4, 2019

QUOTE: 112014-THC - 112014-THC

City of Lakewood
 12650 Detroit Ave.
 Lakewood, OH 44107

QUOTE: SOURCEWELL PRICE

Terms: Net 30 Days

Qty	Description	Your Price (each)	Total
2	24 yd. MultiPack Rear Automated Side Loader		
	Including All Standard Equipment and Options Below:		
	Tri-Cuff Grippers with Gripper Interlock		
	"OIGAI" Operate In Gear At Idle - Hot Shift PTO		
	Remote Lift Controls Under Seat		
	Front Hopper / Lift / Rear Hopper Flood Lights		
	Peterson Multi-Function LED Strokes		
	Hopper Hood, Tailgate Spill Troughs		
	Mud Flaps Forward of Tandems, 20 lb. Fire Extinguisher		
	One Standard Color Paint		
	3 rd Eye Triple Camera System - Tailgate / Hopper / Lift Arm		
	Single Bayne BTL-208-12 Cart Tipper - Center Mount w/ Guards		
	Factory Mounted on Customer Furnished Chassis		
	Goeneveld Auto Lube System Chassis & Body - 60 Grease Point		
	Total Sourcewell Price -Contract # 112014-THC	\$ 190,178.08	\$ 380,356.16

Plus any applicable taxes

Delivery: 45 / 60 Days ARC
 F.O.B. Lakewood, OH

If you wish to proceed with the quote provided, please sign and return.

P.O. No. _____ Date: _____ Authorized Signature: _____

Thank you for considering Bell Equipment Company for your refuse and recycling equipment needs.

David Johnson, Ohio General Manager Cell: 419-971-6784

Prices are as of this date. Buyer should confirm pricing after 30 days.



The Heil Co.

Waste & Recycling Collection Vehicles

#112014-THC

Maturity Date: 12/16/2019

Products & Services



Products & Services

Sourcewell contract 112014-THC gives access to the following types of goods and services:

- Curotto-Can
- Premier Truck Rental
- Big Truck Rental
- Front Loaders
- Rear Loaders
- Automated and Manual Side Loaders
- Multi-Compartment Recycling Units

Mar 14, 2019 12:09:28 PM EDT

File Edit Commands Help

SUPERION
NaviLine®

Project 193032-RearL

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transactions
- ☒ Pre-encumbrances
- ☒ Project detail balance

Project Information

Description: RearLoadPackerTrucks(2)
 Status: Active
 Estimate: 616,000.00
 Type: CL: Capital Lease
 Sub type: 10 10-Year Capital Lease
 Start/stop dates: 1/01/2019 -
 1st month of FY: 00
 Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY:	Balance
2019	616,000.00
Budget:	616,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Project Life-to-Date

FY(s):	Balance
0000 - 9999	616,000.00
Budget:	616,000.00
Actual:	.00
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

Account Number	Description	Budget	Actual
401-3040-470.86-30	Machinery and Equipment / Packers	616,000.00	

Print
Cancel
Exit
Next project
Previous proj...
2018
2020
Project activit...
Change balan...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-093

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Pool Chemicals & Supplies

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Parks and Property, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with Ohio Pool Equipment & Supply, Inc. dba O.P. Aquatics in an amount not to exceed \$45,000 to provide Pool Chemicals and Supplies. This is the first of (2) additional one-year renewal options available to the City; contract effective April 1, 2019 through March 31, 2020.

Ohio Pool Equipment & Supply, Inc. dba O.P. Aquatics submitted the sole bid for the Purchase of Pool Chemicals as outlined in Bid No. 18-005.

Contracting Authority:	Ordinance 50-18 \$45,000
Contracting Balance:	\$45,000 / \$0
Funding:	Enterprise Fund
Account Distribution:	501-3062-431-42-01 \$50,000
Account Balance	\$50,000 / \$5,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Supplies / Chemicals
Commodity Code:	885-040
Bid Reference:	Bid No. 18-005

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: KIM SMITH
FROM: KURT MATEJ
SUBJECT: 2019 POOL CHEMICAL RENEWAL
DEPT: WATER ACCOUNT LINE: 501-3062-431-4201
DATE: 03/13/2019
CC: JOSEPH BENO

Public Works has spending authority to contract pool chemicals and supplies.

Recommendation is to award contract to Ohio Pool Equipment and Supply. This would be the first year of a two year renewal option.

Detailed descriptions see attached quotes

Final Quote from vendor, awarded to Ohio Pool PO Box 360660
Strongsville, Ohio 44136

Not to exceed \$45,000.00

Initial contract award was for fiscal year 2018 & includes (2) additional one-year renewal options. Original bid number 18-005, contract effective April 1, 2019 through March 31, 2020



O.P. AQUATICS Strongsvil
P.O. BOX 360660
22350 ROYALTON ROAD
STRONGSVILLE, OH 44149
Phone: (440)238-2800



ORDER ACKNOWLEDGMENT

Invoice No.: **458717-000**
Date: **01/15/2019**
Page: **1 of 1**

Sold To:

**CITY OF LAKEWOOD
FINANCE DEPARTMENT
12650 DETROIT AVENUE
LAKEWOOD, OH 44107**

Ship To:

**CITY OF LAKEWOOD
FINANCE DEPARTMENT
12650 DETROIT AVENUE
LAKEWOOD, OH 44107**

P.O. No.: **2019 PRICING**

Phone: **(216)521-7580**

Terms	Order No./Rel.	Customer No.	SalesRep	Ship Via	Req. Date	Reference
NET 30 DAYS QUOTE ORDER - DO NOT PAY	458717-000	4011050	ERIC S	OUR TRUCK	01/15/2019	EMS

Product No.	Description	Ordered	Shipped	Back	Unit	Net Price	Extension
85999	50# DIATOMACEOUS EARTH	1	1		EA	25.20	25.20
84900	4X1 GAL MURIATIC ACID	1	1		CS	25.20	25.20
84803	50# TSP	1	1		EA	52.50	52.50
84806	50# SODIUM THIOSULFATE	1	1		EA	42.00	42.00
83999	SODIUM HYPOCHLORITE	1	1		GAL	1.22	1.22
84805	50# SODA ASH	1	1		EA	21.00	21.00
84023	GALLON GLB SEQUA SOL	1	1		GA	57.75	57.75
82301	R-0001-C #1 DPD REAGENT - 2oz.	1	1		EA	6.30	6.30
82304	R-0002-C #2 DPD REAGENT - 2oz.	1	1		EA	7.35	7.35
82307	R-0003-C #3 DPD REAGENT - 2oz.	1	1		EA	7.88	7.88
82311	R-0004-C #4 pH INDICATOR 2oz	1	1		EA	5.25	5.25
82313	R-0005-C #5 ACID DEMAND 2 oz	1	1		EA	4.73	4.73
82020	K-2005C SVC COMP KIT	1	1		EA	99.75	99.75

Sub Total: 356.13

Total: \$ 356.13



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-094

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Site to Receive and Process Yard Waste

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Refuse, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract to Kurtz Bros. in an amount not to exceed \$25,000 to provide a Site to Receive and Process Yard Waste. This is the final renewal option available to the city; contract effective March 1, 2019 through February 28, 2020.

Kurtz Bros. submitted the sole bid for the Site to Receive and Process Yard Waste as outlined in Bid No. 16-005 and has agreed to hold pricing at \$5.00/cubic yard.

Contracting Authority:	Ordinance 50-18 \$50,000
Contracting Balance:	\$45,000 / \$5,000
Funding:	General Fund
Account Distribution:	101-3040-433-39-09 \$802,000
Account Balance:	\$535,061 \$490,061
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c <u>X</u>
Object Code:	Contractual Service – Refuse Hauling
Commodity Code:	961-071
Bid Reference:	Bid No. 16-005

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





Kurtz Bros., Inc.

We make the good earth better!™

KURTZ BROS., INC. Corporate Office, Cleveland

PO Box 31179 • Independence, OH 44131 • (216) 986-7000

February 8, 2018

This is to confirm that Kurtz Bros. will be extending the city's quoted price of \$5.00/cy for a Site to Receive and Process Yard Waste as the original stated in 2016 Bid No. 16-005; this is the final of (2) additional one-year renewal options available to the city against this contract.

Contract price increase effective 3/1/18 through 2/18/19.

Respectfully,

Debbie Maher
216-986-7007
debbiem@kurtz-bros.com

BID FOR: SITE TO RECEIVE & PROCESS YARD WASTE

BID NUMBER: 16-005

BID DATE: TUESDAY, FEBRUARY 16, 2016 10:00 AM

NAME OF BIDDING FIRM: KURTZ Bros., INC.

ADDRESS: 6415 GRANGER RD.
INDEPENDENCE OH. 44131
CITY STATE ZIP

PHONE NUMBER: 216-986-7000

FAX NUMBER: 216-986-7001

BY: [Signature] 2/16/16
SIGNATURE DATE

NAME: JOHN KURTZ
PRINTED

TITLE: Pres

THE PRICE QUOTED SHALL BE COMPLETED WITH ALL LABOR, INSURANCE, MATERIALS, TRANSPORTATION, PERMITS, ETC. INCLUDED. NO ADDITIONAL FEES, CHARGES, OR EXPENSES MAY BE ADDED TO THE PRICE QUOTED.

BASE BID: SITE TO RECEIVE & PROCESS YARD WASTE

INITIAL CONTRACT: \$ 5.00 / Cubic Yard \$ — / Ton

City will pay Vendor X (or) Vendor will pay City —
(Indicate with (X) if City will pay Vendor, or Vendor will pay City)

Distance to Disposal Site: 14.5 miles from Division of Refuse & Recycling,
12920 Berea Road, Lakewood, OH 44111

Bidder shall include recommended truck route to disposal site(s) originating from the Division of Refuse & Recycling.

I-90 E. to I-77 S
BRECKSVILLE RD EXIT
RT. 18 EAST - CANAL RD. SOUTH

Budget alloca...

Fiscal year:	2019	Dr
Budget:	802,000.00	
Committed:	266,938.53	
Q Balance:	535,061.47	

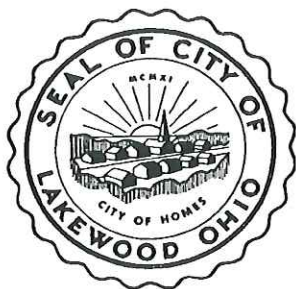
Period/Month	Actuals	Cumulative Totals
Q 01 January	72,223.96	72,223.96
Q 02 February	194,714.57	266,938.53
Q 03 March	.00	266,938.53
Q 04 April	.00	266,938.53
Q 05 May	.00	266,938.53

PO #	Vendor	Balance
------	--------	---------

Fund	101	General Fund
Department	30	Public Works
Division	40	Refuse and Recycling
Activity basic	43	Streets and Highways
Sub activity	3	Sanitation
Element	39	Contractual Services
Object	09	Waste Disposal

Type	Req/P0	Project	Balance
------	--------	---------	---------

Original Budget	802,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	266,938.53
Unposted expenditures	.00
Encumbrances	.00
Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-095

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Workers' Compensation Excess Loss Insurance Coverage

Dear Members of the Board:

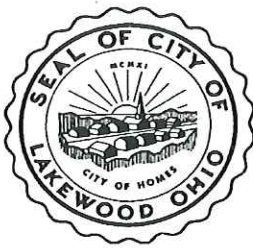
Based on a review conducted by the Department of Human Resources in conjunction with the City's Workers' Compensation Claims Management Provider, KKS&G & Associates, Inc., I am submitting for your consideration this request to amend a requirement contract with Midwest Employers Casualty Company through Arnold Fitzgibbons & Co. in the amount of \$807 to provide Excess Loss Workers' Compensation coverage to the City of Lakewood. This is the first of a two-year contract; effective March 1, 2019 through February 28, 2020. The City's Workers' Compensation program is self-insured, and by carrying the additional coverage we are protected against large claims. Contract award to Midwest Employers Casualty Company now totals \$72,444.

Contracting Authority:	Ordinance 50-18 \$95,000
Contracting Balance:	\$23,363 / \$23,363
Funding:	Workers' Compensation Fund
Account Distribution:	601-5099-419-20-06 \$72,000
Account Balance:	\$363 / (\$444)
Contract Approved by Law:	Yes _____ / No _____ / PO <u>X</u> / c/c _____
Object Code:	Personnel Benefits
Commodity Code:	003-008
Bid Reference:	RFP

Kim Smith
Purchasing Manger

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669
Website: www.onelakewood.com

Jean M. Yousefi, SPHR
Director of Human Resources

March 18, 2019

Members of Board of Control:

As a self-insured employer Workers Compensation regulations require us to carry excess loss insurance. This work was last month approved by Board of Control to be completed by Midwest Employers Casualty Company (the current vendor.) The premium is based on total payroll which last year was estimated to be \$25,066,886. The actual total payroll cost came in at \$25,352,770. This calculates to an additional \$807 to be paid to the vendor.

I ask that you please approve this request for the additional \$807 to be paid for the services rendered.

Sincerely,

Jean M. Yousefi
Director of Human Resources

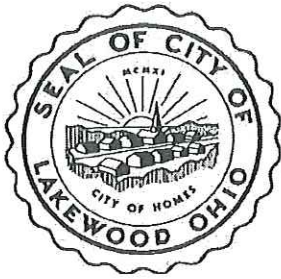
Midwest Employers Casualty Company

Audit Statement

Insured: City of Lakewood
Policy No.: EWC009134
Policy Term: 03/01/2017 to 03/01/2019
Audit Period: 03/01/2018 - 03/01/2019

State	Code	Classification	Audited Payroll	Rate per \$100 of Payroll	Audited Premium
OH	5506	STREET OR ROAD CONSTRUCTION	\$1,483,197	3.98	\$59,031
OH	7520	WATER OR STEAM PLANTS	\$765,037	2.76	\$21,115
OH	7580	SEWAGE DISPOSAL PLANT OPER	\$1,850,809	5.23	\$96,797
OH	7710	FIREFIGHTERS & DRIVERS	\$5,897,217	7.26	\$428,138
OH	7720	POLICE OFFICERS & DRIVERS	\$7,373,326	3.12	\$230,048
OH	8810	CLERICAL	\$4,463,083	.11	\$4,909
OH	8820	ATTORNEY	\$319,424	.10	\$319
OH	8835	NURSING-HOME HEALTH,PUBLIC	\$717,215	3.03	\$21,732
OH	9102	PARK NOC-ALL OTHER EMPLOYEES	\$1,183,602	2.69	\$31,839
OH	9403	GARBAGE,REFUSE COLLECTION	\$1,299,860	7.12	\$92,550
		Total Payroll:	\$25,352,770		
		Total Audited Premium:			\$986,478

(a) Experience Modification Factor:	1.000000000
(b) Other Modification Factor:	1.000000000
Audited Normal Premium:	\$986,478
Rate per \$100 of Payroll Multiplied By:	.2824
Earned Premium:	\$71,596
Minimum Premium:	\$63,710
Flat Charges:	\$0
Earned Premium & Charges after Audit:	\$71,596
Less Deposit Premiums Collected:	\$70,789
Additional (Return) Premium Due:	\$807



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-066

February 19, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Workers' Compensation Excess Loss Insurance Coverage

Dear Members of the Board:

Based on a review conducted by the Department of Human Resources in conjunction with the City's Workers' Compensation Claims Management Provider, KKSG & Associates, Inc., I am submitting for your consideration this request to award a requirement contract with Midwest Employers Casualty Company in the amount of \$71,637 to provide Excess Loss Workers' Compensation coverage to the City of Lakewood. This is the first of a two-year contract; effective March 1, 2019 through February 28, 2020. The City's Workers' Compensation program is self-insured, and by carrying the additional coverage we are protected against large claims.

Contracting Authority:	Ordinance 50-18 \$95,000
Contracting Balance:	\$95,000 / \$23,363
Funding:	Workers' Compensation Fund
Account Distribution:	601-5099-419-20-06 \$73,000
Account Balance:	\$73,000 / \$1,363
Contract Approved by Law:	Yes <input type="checkbox"/> / No <input type="checkbox"/> / PO <input checked="" type="checkbox"/> / c/c <input checked="" type="checkbox"/>
Object Code:	Personnel Benefits
Commodity Code:	003-008
Bid Reference:	RFP

Kim Smith
Purchasing Manager

Original Award

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	2/19/19
Kevin M. Butler, Director of Law		_____	2/19/19
Jennifer Pae, Director of Finance		_____	2/19/19
Michael P. Summers, Mayor	_____	_____	_____



Budget alloca...

Q General Government / Insurance	
Fiscal year: 2019	Dr
Budget:	72,000.00
Committed:	72,444.00
Q Balance:	444.00-

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	71,637.00	71,637.00
Q 03 March	.00	71,637.00
Q 04 April	.00	71,637.00
Q 05 May	.00	71,637.00

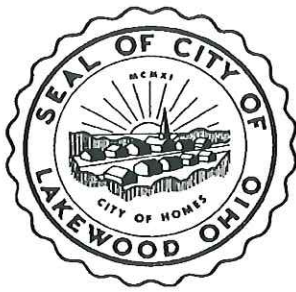
PO #	Vendor	Balance
Q 090492	FITZGIBBONS ARNOLD &	807.00

Fund	601	Workers Compensation Fund
Department	50	Finance
Division	99	General Administration
Activity basic	41	General Government
Sub activity	9	General Government
Element	32	Insurance
Object	09	

Vendor	(* indicates pending)	Total
Q FITZGIBBONS ARNOLD & COMPANY		71,637.00

Type	Req/P0	Project	Balance
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Original Budget	72,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	71,637.00
Unposted expenditures	.00
Encumbrances	.00
Unposted encumbrances	807.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-096

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Professional Service Contract – Re: Occupational Health Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Division of Human Resources, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract with St. Vincent Charity Medical Center Occupational Health Department in an amount not to exceed \$15,000 to provide Occupational Medicine and Drug Screening Services to the City. The provider has subcontracted with Lakewood Urgent Care on Detroit Avenue and West 117th Street. This is the first of (2) additional one-year renewal options available against this agreement; contract effective April 1, 2019 through March 31, 2020.

St. Vincent Charity Medical Center submitted the sole response to RFP No. 18-002 issued for these services.

Contracting Authority:	Ordinance 50-18 \$25,000
Contracting Balance:	\$21,307 / \$6,307
Funding:	General Fund
Account Distribution:	101-1201-411-30-06 \$15,700
Account Balance:	\$11,766 / (\$3,234)
Contract Approved by Law:	Yes _____ / No _____ / PO <u>X</u> / c/c _____
Object Code:	Professional Services / Alcohol & Drug Testing
Commodity Code:	952-007
Bid Reference:	RFP 18-002

Kim Smith
Purchasing Manger

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669
Website: www.onelakewood.com

Jean M. Yousefi, PHR
Director of Human Resources

March 6, 2018

Board of Control:

Please accept this recommendation to **renew** the contract with **St. Vincent Charity Medical Center** for Occupational Health Services. The Occupational Health Department has been the city's provider since March 2013.

With this renewal the vendor has maintained the pricing. The service and assistance we have received from St. Vincent's has been excellent and they have given sound guidance through several very difficult situations. In addition they now subcontract through Lakewood Urgent Care on Detroit Avenue which has significantly reduced the travel time for employees who are sent for random drug screens.

ST.VINCENT CHARITY MEDICAL CENTER

Pricing per Service

Testing:

Routine 9-panel Drug Screen (non-DOT)	\$36.00
DOT Regulated Drug Screen	\$37.00
Breath Alcohol Screen	\$28.00
MRO Review Fee	\$25.00
After Hours Testing through ER	\$123.00

Other Services:

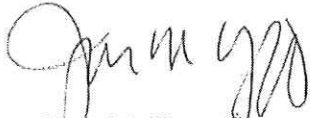
Post-offer, Pre-employment Police and Fire Pension Physical	\$453.00
Return to Work	\$43.00
Fitness for Duty Testing	\$175.00
Functional Capacity Exams	\$500 - \$1000

Vaccinations: Hepatitis B (3 shot series)
TB Skin Test

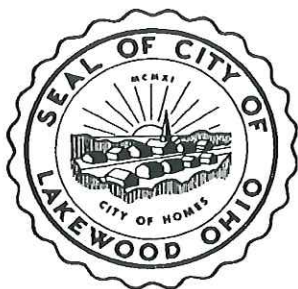
\$55.00/inj.
\$18.00

Thank for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jean M. Yousefi', with a stylized, cursive script.

Jean M. Yousefi
Director of Human Resources



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-097

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Professional Services Contract – Re: Safety Committee

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Human Resources, and the attached letter of recommendation, I am submitting for your consideration this request to renew a Professional Service Contract with Compensation Analysis, Inc., through its principal, Dan O'Brien, in an amount not to exceed \$13,000 to act as the chair of the City's Safety Committee. Contract year effective April 1, 2019 through March 31, 2020.

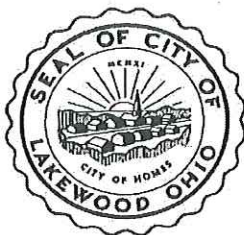
Compensation Analysis, Inc. was chosen to perform these professional services based on their expertise in the insurance industry and acts in a risk management capacity for various municipalities in the greater Cleveland area.

Contracting Authority:	Ordinance 50-18 \$300,000
Contracting Balance:	\$210,000 / \$197,000
Funding:	General Administration Fund
Account Distribution:	101-5099-412-30-02 \$150,000
Account Balance:	\$67,770 / \$54,770
Contract Approved by Law:	Yes _____ / No _____ / PO <u>X</u> / c/c _____
Account Description	Professional Service / Other
Commodity Code:	915-073
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6613 • FAX 216/529-5669
Website: www.onelakewood.com

Jean M. Yousefi, SPHR
Director of Human Resources

March 6, 2019

Dear Board of Control Members,

Please accept this request for renewal of the professional services agreement with Dan O'Brien (principle) of Compensation Analysis, Inc. Dan's work chairing the City of Lakewood Safety Committee has been excellent and the Committee has made progress in ensuring that our workforce is safe and regulations are followed. The Public Works Safety Manual has been distributed and we are now working on the training and compliance aspects of the Safety Program..

The pricing remains the same for 2019 at \$13,000/annual paid quarterly in the amount of \$3,250.

Thank you for your consideration.

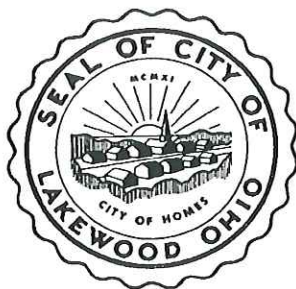
Sincerely,

Jean M. Yousefi
Director of Human Resources

Budget alloca...

Type	Req/PO	Project	Balance
------	--------	---------	---------

Original Budget	150,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	82,229.60
Unposted expenditures	.00
Encumbrances	106,446.73
Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-098

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Promotional Exams for Fire (1 of 2)

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Civil Service Commission and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with **Pradco** in an amount not to exceed \$20,000 to provide an **Assessment Center Examinations Process for Assistant Fire Chief and Fire Chief positions**. Contract award effective April 1, 2019 through March 31, 2020 and includes (2) additional one-year renewal options.

Pradco submitted the best responsive and responsible proposal for the services to be provided in RFP No. 19-001.

Contracting Authority:	Ordinance 50-18 \$75,000
Contracting Balance:	\$75,000 / \$55,000
Funding:	General Fund
Account Distribution:	101-0601-417-30-02 \$50,000
Account Balance:	\$47,225 / \$27,225
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services / Management Consulting
Commodity Code:	990-041
Bid Reference:	RFP No. 19-001


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





CIVIL SERVICE COMMISSION
12650 Detroit Avenue • Lakewood, Ohio 44107
216/529-6040 • FAX 216/228-2514
Website: www.onelakewood.com
Email: civilservice@lakewoodoh.net

March 18, 2019


Board of Control
City of Lakewood

Re: Professional Services for Division of Fire Promotional Exams for Fire Chief and Assistant Fire Chief

Dear Board Members:

Proposals for Professional Services for the examination of Assistant Fire Chief and Fire Chief were posted in February 2019. Three companies responded: Ohio Fire Chief's Association, Pradco and Fire Service Testing. The committee members reviewed the proposals at our meeting and recommended that the City of Lakewood enter into a contract with Pradco for promotional testing for the positions of Fire Chief and Assistant Fire Chief. Due to the nature of the positions that will be filled through promotional examination, the Civil Service Commission members agreed with Chief Gilman on a Assessment Center examination process for the position of Assistant Fire Chief and Fire Chief. The cost for examinations for Assistant Fire Chief and Fire Chief is not to exceed \$20,000.00 depending on the total applications received for the examinations. Attached is a copy of the spreadsheet detailing all of the cost proposals that we received. The Commission is requesting your approval as soon as possible in order to expedite the testing process. Thank you for your consideration. Funds for this service will be taken from budget account #101-0601-417-30.02.

Very truly yours,


Jeannine Petrus, Secretary

Enclosures 1

VENDOR	ADDRESS	COST PROJECTION
OFCA	450 W. Wilson Bridge Rd, Ste 150 Columbus, Oh 43085	Written is \$1500 + 20.00 per candidate All assess 6500.00 /day up to 6 cand per day. Capt would be a minumum of 2 days. Total cost projection for Chief- \$6500.00, Asst Chief- \$6500.00, Fire Marshal- \$8060.00 and Fire Captain \$17,300.00
PRADCO	178 E. Washington St, Chagrin Falls 44022	Chief- \$7,250.00 AC- \$12,400.00 F. Marshal - \$11,400.00 Capt- 28,500 based on 15 cand
Fire Service Testing	17037 S. Oak Park Ave, Tinley Park, IL 60477	Chief and Asst Chief- \$12,400.00, Fire Marshal \$10,800.00 and Captain \$23,310.00

PRADCO COST OF SERVICES

Pursuant to the City of Lakewood's Request for Proposal (#19-001), PRADCO's pricing structure is valid for one hundred twenty (120) days from the proposal submittal deadline (February 20, 2019) and for the duration of the contract period (one year from the date the contract is signed) as well as through the two (2) one-year optional renewal periods.

Set-up Fee for Access to PRADCO Online Tools

- \$250 one-time fee

Validation of Exam - Focus Groups to Determine Job Competencies/ Literature Review

- \$4,000 total for all four processes

Promotional Leadership Assessment for Fire Chief

- \$3,000 per candidate

Promotional Leadership Assessment for Assistant Fire Chief, Fire Captain, and Fire Marshal Positions

- \$1,900 per candidate

*Additional activities beyond the scope described in this proposal can be provided at a professional hourly rate or on a fixed fee basis. Please let us know if you would like to discuss any additions or modifications to this proposal.

PRADCO CONTACT

Dr. Larry Borodkin
178 E. Washington, Chagrin Falls, OH 44022
440.337.4680
lborodkin@pradco.com

Mar 15, 2019 1:45:23 PM EDT

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101-0601-417.30-02

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & p
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

Account information

Q Professional Services / Management Consulting
Fiscal year: 2019 Dr
Budget: 50,000.00
Committed: 2,775.00
Q Balance: 47,225.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	2,775.00	2,775.00
Q 02 February	.00	2,775.00
Q 03 March	.00	2,775.00
Q 04 April	.00	2,775.00
Q 05 May	.00	2,775.00

Payment information

Vendor	(* indicates pending)	Total
Q PERSONNEL SELECTION SERV., INC.		2,775.00

Encumbrances

PO #	Vendor	Balance
Q 090015	PERSONNEL SELECTION S	.00

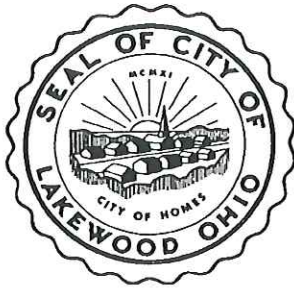
Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	50,000.00
Department	06	Civil Service	Revised Budget	.00
Division	01	Civil Service	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	2,775.00
Sub activity	7	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	.00
Object	02	Management Consulting	Unposted encumbrances	.00
			Dis. encumbrances	.00

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2020
Account activi...
Pending trans...
Images
Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-099

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Promotional Exams for Fire (2 of 2)

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Civil Service Commission and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with Ohio Fire Chiefs' Association in an amount not to exceed \$25,360 a provide Written and Assessment Center Examinations Process for Fire Marshal and Fire Captain positions. Contract award effective April 1, 2019 through March 31, 2020 and includes (2) additional one-year renewal options.

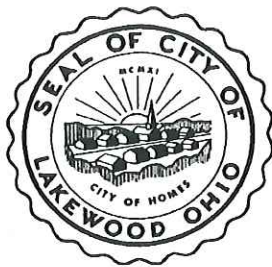
Ohio Association of Chiefs' of Police submitted the best responsive and responsible proposal for the services to be provided in RFP No. 19-001.

Contracting Authority:	Ordinance 50-18 \$75,000
Contracting Balance:	\$55,000 / \$29,640
Funding:	General Fund
Account Distribution:	101-0601-417-30-02 \$50,000
Account Balance:	\$27,225 / \$1,865
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Services / Management Consulting
Commodity Code:	990-041
Bid Reference:	RFP No. 19-001


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





CIVIL SERVICE COMMISSION

12650 Detroit Avenue • Lakewood, Ohio 44107

216/529-6040 • FAX 216/228-2514

Website: www.onelakewood.com

Email: civilservice@lakewoodoh.net

March 18, 2019

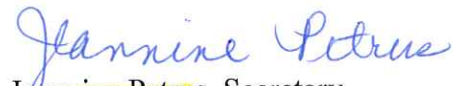
Board of Control
City of Lakewood

Re: Professional Services for Division of Fire Promotional Exams

Dear Board Members:

Proposals for Professional Services for the examination of Fire Captain, Assistant Fire Chief, Fire Chief and Fire Marshal were posted in February 2019. Three companies responded: Ohio Fire Chief's Association, Pradco and Fire Service Testing. The committee members reviewed the proposals at our meeting and recommended that the City of Lakewood enter into a contract with the Ohio Fire Chief's Association for promotional testing of Fire Captain and Fire Marshal. Due to the nature of the positions that will be filled through promotional examination, the Civil Service Commission members agreed with Chief Gilman on a Written and Assessment Center examination process should the commission need to conduct a promotional exam for the position of Fire Marshal in 2019. We anticipate that a Fire Captain Exam would not be given until 2020. The cost for examinations for Fire Captain and Fire Marshal is not to exceed \$25,360.00 depending on the total applications received for examinations. Attached is a copy of the spreadsheet detailing all of the cost proposals that we received. The Commission is requesting your approval as soon as possible in order to expedite the testing process. Thank you for your consideration. Funds for this service will be taken from budget account #101-0601-417-30.02.

Very truly yours,


Jeannine Petrus, Secretary

Enclosures 1

VENDOR	ADDRESS	COST PROJECTION
OFCA	450 W. Wilson Bridge Rd, Ste 150 Columbus, Oh 43085	Written is \$1500 + 20.00 per candidate All assess 6500.00 /day up to 6 cand per day. Capt would be a mininum of 2 days. Total cost projection for Chief- \$6500.00, Asst Chief- \$6500.00, Fire Marshal- \$8060.00 and Fire Captain \$17,300.00
PRADCO	178 E. Washington St, Chagrin Falls 44022	Chief- \$7,250.00 AC- \$12,400.00 F. Marshal - \$11,400.00 Capt- 28,500 based on 15 cand
Fire Service Testing	17037 S. Oak Park Ave, Tinley Park, IL 60477	Chief and Asst Chief- \$12,400.00, Fire Marshal \$10,800.00 and Captain \$23,310.00



February 19, 2019

City of Lakewood
Ms. Smith
Division of Purchasing
12650 Detroit Avenue
Lakewood, OH 44107

RFP-19-001

Dear Ms. Smith:

The following is a proposal for written promotional testing services for the ranks of Fire Marshal, Captain, Assistant Chief and Chief between the City of Lakewood and the Ohio Fire Chiefs' Association.

The Ohio Fire Chiefs' Association will develop appropriate written test instruments, administer and score them. If there is a review/protest period, any protests be submitted will be evaluated and a written response will be provided to you for your decision on how the protest will be handled. As part of the grading process, an analysis of the score of each candidate will be provided, broken down by candidate, by reference.

Each test will be identified by a unique number, and registration cards bearing the ID numbers will be provided with the tests. It will be the responsibility of the testing authority to track the identities of the candidates. Answer Keys and Protest Forms for the test will be provided for the review/protest process, if applicable. At the conclusion of the review/protest periods, the answer keys must be returned to the test author/Ohio Fire Chiefs' Association. All test questions, test booklets, and answer keys are the property of the test author/Ohio Fire Chiefs' Association and the creation of copies or any public disclosure of such items shall not be permitted.

Cost for an Fire Marshal examination: \$1,500.00
Cost per candidate: \$20.00 x number of candidates

Cost for a Captain examination: \$1,500.00
Cost per candidate: \$20.00 x number of candidates

Cost for an Assistant Chief examination: \$1,500.00
Cost per candidate: \$20.00 x number of candidates

Cost for a Chief examination: \$1,500.00
Cost per candidate: \$20.00 x number of candidates

Test dates: TBD
Location: TBD

References: TBD

I look forward to working with you to provide a quality written tests for the the City of Lakewood. Please contact me at 440.487.1901, or e-mail me at talcott54@gmail.com if you have any questions or require further information.

Sincerely,

Thomas C. Talcott, EFO
Director, Written Testing Services
Ohio Fire Chiefs' Association

Mar 15, 2019 1:50:28 PM EDT

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NavLine

101-0601-417.30-02

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & code

Pending by date

Pending by code

Pending by year

Procurement card

Print

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Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Management Consulting

Fiscal year: 2019 Dr

Budget: 50,000.00

Committed: 2,775.00

Balance: 47,225.00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	2,775.00	2,775.00
Q 02 February	.00	2,775.00
Q 03 March	.00	2,775.00
Q 04 April	.00	2,775.00
Q 05 May	.00	2,775.00

Project Data

Project Entry Optional

Payment information

Vendor	(* indicates pending)	Total
PERSONNEL SELECTION SERV., INC.		2,775.00

Encumbrances

PO #	Vendor	Balance
090015	PERSONNEL SELECTION S	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	50,000.00
Department	06	Civil Service	Revised Budget	.00
Division	01	Civil Service	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	2,775.00
Sub activity	7	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	.00
Object	02	Management Consulting	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-100

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107


Subject: Renew Contract – Professional Service Contract – Re: Medical Claims Billing Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Fire, I am submitting for your consideration this request to renew a requirement contract with **Life Force Management, Inc.** in the amount of **\$80,000** to provide **Medical Claims Billing Services**. Life Force Management, Inc. will invoice the City at a rate of **6.0%** of the amount collected for EMS services provided. This is the first of (3) additional one-year renewal options available to the city; contract effective April 1, 2019 through March 31, 2020.

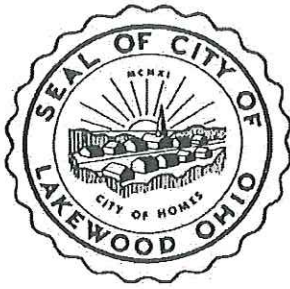
Life Force Management submitted the best responsive and responsible proposal against RFP 18-003.

Contracting Authority:	Ordinance 50-18 \$100,000
Contracting Balance:	\$95,654 / \$15,654
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-30-10 \$80,000
Account Balance:	\$75,654 / (\$4,346)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Service / Other
Commodity Code:	946-010
Bid Reference:	RFP 18-003


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE • 44107 • 216/529-6075 • FAX 216/529-6806

March 12, 2018

Ms. Chris Knapp
Life Force Management, Inc.
800 Enterprise Parkway
Ravenna, OH 44266

Ms. Knapp:

Thank you for submitting a proposal to the City of Lakewood for Emergency Medical Services Billing advertised for bid opening February 9, 2018; RFP No. 18-003.

A contract for Emergency Medical Services Billing was awarded to Life Force Management, Inc. March 12, 2018. Life Force Management, Inc. submitted the best responsive and responsible proposal for these services.

Please provide the City with an agreement for contract year, effective April 1, 2018 through March 31, 2019 invoicing the City at a collection rate of 6.0%. Award includes three (3) additional one-year renewal options.

Your point of contact(s) with the city will be as follows:

Irene Drazen, Accounts Receivable, 216-529-6097
Irene.Drazen@lakewoodoh.net

Mike Monahan at Fire Station No. 1 is our EMS Supervisor 216-529-6661
Michael.Monahan@lakewoodoh.net

Fire Chief Gilman is available at 216-529-6658
Scott.Gilman@lakewoodoh.net

Again, thank you for your interest in submitting a proposal.

Sincerely,

Kim E. Smith
Purchasing Manager



Mar 15, 2019 2:26:46 PM EDT

File Edit Commands Help

SUPERION

NavLine

260-2050-423.30-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Account information

Professional Services / Other

Fiscal year: 2019 Dr

Budget: 80,000.00

Committed: 60,000.00

Balance: 20,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	4,345.96	4,345.96
Q 03 March	.00	4,345.96
Q 04 April	.00	4,345.96
Q 05 May	.00	4,345.96

Payment information

Vendor	(* indicates pending)	Total
Q LIFE FORCE MANAGEMENT, INC.		4,345.96

Encumbrances

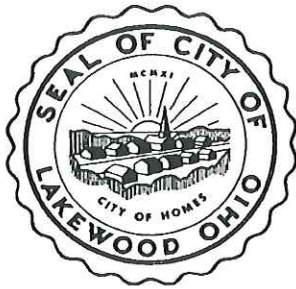
PO #	Vendor	Balance
Q 090230	LIFE FORCE MANAGEMENT	55,654.04

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	80,000.00
Department	20	Public Safety	Revised Budget	.00
Division	50	EMS	Current expenditures	.00
Activity basic	42	Public Safety	YTD expenditures	4,345.96
Sub activity	3	Public Safety	Unposted expenditures	.00
Element	39	Professional Services	Encumbrances	55,654.04



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-101

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107


Subject: Renew Contract – Printing, Insertion and Mailing of Municipal Documents – Income Tax, Water & Building

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing, in conjunction with the Department of Finance, I am submitting for your consideration this request to renew a requirement contract to **Shamrock Companies, Inc.** in an amount not to exceed \$280,000 for the **Printing, Insertion and Mailing of the City's Municipal Documents for Income Tax, Utility Billing, and Housing & Building.** This is the first of (2) additional one-year renewal options available to the city; contract effective April 1, 2019 through March 31, 2020.

Shamrock Companies submitted the best responsive and responsible proposal as outlined in RFP No. 17-010.

Contracting Authority:	Ordinance 50-18 \$425,000
Contracting Balance:	\$342,388 / \$62,388
Funding:	General & Enterprise Funds
Account Distribution:	101-5010-412-31-02 & 38-01 \$134,715 Tax 501-3060-431-31-02 & 38-01 \$141,000 Water 101-2070-462-31-02 & 38-01 \$ 16,000 Housing & Building
Account Balance:	\$210,362 / (\$69,638)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Printing/Mailing Service
Commodity Code:	966-000
Bid Reference:	RFP 17-010


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



**Printing, Insertion and Mailing
of Municipal Documents**

MUNICIPAL INCOME TAX

Initial Contract Effective 4/1/18 through 3/31/19;
Includes (2) additional one-year renewal options

MUNICIPAL INCOME TAX	VOLUME	Shamrock UNIT PRICE	Shamrock Extended Cost	Shamrock Final Cost
Jan 10; Everyday Postcard	35,000	\$ 0.0695	\$ 2,432.50	\$ 2,432.50
March 1; Everyday Postcard	35,000	\$ 0.0695	\$ 2,432.50	\$ 2,432.50
Jan 10; Net Profit Tax Return	2,900	\$ 0.23	\$ 667.00	\$ 667.00
Jan 10; Individual Exemption Form	4,000	\$ 0.195	\$ 780.00	\$ 780.00
Dec 15; Quarterly Withholding Coupon Booklets	500	\$ 0.99	\$ 495.00	\$ 495.00
Dec 15; Monthly Withholding Coupon Booklets	500	\$ 1.05	\$ 525.00	\$ 525.00
Jan 20; Form 1099G	3,600	\$ 0.26	\$ 936.00	\$ 936.00
March 15; Billing Stmtnt 1st Quarter Est.	2,000	\$ 0.22	\$ 440.00	\$ 440.00
Jun 1; Delinquent Letter	23,000	\$ 0.15	\$ 3,450.00	\$ 3,450.00
May 15; Billing Stmt; 2nd Quarter Est.	15,000	\$ 0.169	\$ 2,535.00	\$ 2,535.00
Aug 15; Billing Stmt; 3rd Quarter Est.	15,000	\$ 0.169	\$ 2,535.00	\$ 2,535.00
Nov 15; Resident Letter	8,000	\$ 0.145	\$ 1,160.00	\$ 1,160.00
Dec 6; Billing Stmt; 4th Quarter Est.	15,000	\$ 0.169	\$ 2,535.00	\$ 2,535.00
20th each month; Monthly Billing Stmt	1,800	\$ 0.22	\$ 396.00	\$ 4,752.00
Form #19-IT No. 10 Envelope	60,000	\$ 0.0269	\$ 1,614.00	
Form #20-IT No. 9 Envelope (no window)	20,000	\$ 0.0235	\$ 470.00	
Form #21-IT No. 9 Envelope (no window)	30,000	\$ 0.0235	\$ 705.00	
Individual Tax Return Packet	5,000	\$ 0.3000	\$ 1,500.00	
Sub-Total Flat Stock			\$ 4,289.00	
Sub-Total Programming/Set-Up Chgs		<i>none at this time</i>	\$ -	
Sub-Total Printing & Mailing Services				\$ 25,675.00
GRAND TOTAL				\$ 29,964.00
Manufacturing Site:				Westlake, OH

RFP No. 17-010

Printing, Insertion and Mailing
of Municipal Documents

WATER ADMINISTRATION

Initial Contract Effective 4/1/18 through 3/31/19
Includes (2) additional one-year renewal options

WATER DEPARTMENT	VOLUME	Shamrock UNIT PRICE	Shamrock MONTHLY PRICE
Water Statement (monthly volume)	14,500	\$ 0.138	\$ 2,001.00
Minimum Monthly Cycle Charge	3 cycles/month =		\$ 120.00
Form #5-W No. 10 Envelope	10,000		\$ 320.00
Form #6-W No. 9 Envelope	10,000		\$ 320.00
Add-on/Option Pricing:			
Client Supplied Inserts	14,500	\$ 0.020	\$ 290.00
Print 8-1/2" x 11" 1/1 Fold & Insert	14,500	\$ 0.058	\$ 841.00
Folding/Inserting	14,500	\$ 0.03	\$ 435.00
One-Time Programming/Set-up Chgs			none at this time
NCOA	per Reported Change	\$ 0.10	xxx
Additional Impressions	per Page/Impression	\$ 0.02	xxx
Search/View Services	per Record	\$ 0.18	xxx
Programming	per Hour	\$ 95.00	xxx
Total Printing & Mailing Services		Annual Cost	\$ 25,452.00
Manufacturing Site:		Westlake, OH	

RFP No. 17-010
Printing, Insertion and Mailing
of Municipal Documents

DIVISION OF HOUSING and BUILDING
Initial Contract Effective 4/1/18 through 3/31/19;
Includes (2) additional one-year renewal options

HOUSING & BUILDING	VOLUME	Shamrock	Shamrock
		UNIT PRICE	MONTHLY PRICE
Form #MF	1,100	\$ 0.32000	\$ 352.00
Form #MF2	900	\$ 0.33000	\$ 297.00
Form #RES	2,000	\$ 0.17500	\$ 350.00
Form #RES2	1,500	\$ 0.18500	\$ 277.50
Tax Abatement Postcards	250	\$ -	\$ 50.00
Form #14-B No. 10	1,000	\$ -	\$ 50.00
Form #15-B No. 10 w/One Window	1,000	\$ -	\$ 50.00
Sub-Total Programming/Set-Up Chgs		<i>none at this time</i>	\$ -
Sub-Total Printing & Mailing Svs			\$ 1,276.50
Sub-Total Flat Stock			\$ 150.00
TOTAL			\$ 1,426.50

Manufacturing Site:

Westlake, OH

fax

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File Edit Commands Help

SUPERION
NavLine

101-5010-412.31-02

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Account information

Q Communications / Postage

Fiscal year: 2019 Dr

Budget: 102,715.00

Committed: 73,993.89

Q Balance: 28,721.11

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	22,900.17	22,900.17
Q 02 February	1,687.05	24,587.22
Q 03 March	.00	24,587.22
Q 04 April	.00	24,587.22
Q 05 May	.00	24,587.22

Payment information

Vendor: (* indicates pending) Total

Q SHAMROCK COMPANIES, INC. 29,593.33

Encumbrances

PO #	Vendor	Balance
Q 090274	SHAMROCK COMPANIES, I	49,406.67

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
101	50	10	41	2	31	02	102,715.00	.00	.00	24,587.22	.00	49,406.67	.00

Print

Cancel

Exit

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Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

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File Edit Commands Help

SUPERION
NavLine

101-5010-412.38-01

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Account information

Q Printing and Reproduction / Printing & Copy Service

Fiscal year: 2019 Dr

Budget: 32,000.00

Committed: 30,000.00

Q Balance: 2,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	4,820.82	4,820.82
Q 03 March	.00	4,820.82
Q 04 April	.00	4,820.82
Q 05 May	.00	4,820.82

Payment information

Vendor: (* indicates pending) Total

Q SHAMROCK COMPANIES, INC. 4,820.82

Encumbrances

PO #	Vendor	Balance
Q 090274	SHAMROCK COMPANIES, I	25,179.18

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
101	50	10	41	2	38	01	32,000.00	.00	.00	4,820.82	.00	25,179.18	.00

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Water

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SUPERION
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501-3060-431.31-02
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Account Information
Q Communications / Postage
Fiscal year: 2019 Dr
Budget: 91,000.00
Committed: 73,498.39
Q Balance: 17,501.61

Project Data
Project Entry Optional
Q 013043 Sidewalk Repair .00

Account Balance by Period
Period/Month Actuals Cumulative Totals
Q 01 January 869.89 869.89
Q 02 February 628.50 1,498.39
Q 03 March 38,542.67 40,041.06
Q 04 April .00 40,041.06
Q 05 May .00 40,041.06

Payment Information
Vendor (* indicates pending) Total
Q SHAMROCK COMPANIES, INC. 38,542.67

Encumbrances
PO # Vendor Balance
Q 090315 SHAMROCK COMPANIES, I 33,457.33

Pre Encumbrances
Type Req/PO Project Balance

Segment/Balance Details
Fund 501 Water Fund Original Budget 91,000.00
Department 30 Public Works Revised Budget .00
Division 60 Water Administration Current expenditures 38,542.67
Activity basic 43 Streets and Highways YTD expenditures 1,498.39
Sub activity 1 Public Works Enterprise Unposted expenditures .00
Element 31 Communications Encumbrances 33,457.33

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501-3060-431.38-01
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
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Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Account Information
Q Printing and Reproduction / Printing & Copy Service
Fiscal year: 2019 Dr
Budget: 50,000.00
Committed: 30,000.00
Q Balance: 20,000.00

Project Data
Project Entry Optional

Account Balance by Period
Period/Month Actuals Cumulative Totals
Q 01 January .00 .00
Q 02 February .00 .00
Q 03 March 9,496.76 9,496.76
Q 04 April .00 9,496.76
Q 05 May .00 9,496.76

Payment Information
Vendor (* indicates pending) Total
Q SHAMROCK COMPANIES, INC. 9,496.76

Encumbrances
PO # Vendor Balance
Q 090315 SHAMROCK COMPANIES, I 20,503.24

Pre Encumbrances
Type Req/PO Project Balance

Segment/Balance Details
Fund 501 Water Fund Original Budget 50,000.00
Department 30 Public Works Revised Budget .00
Division 60 Water Administration Current expenditures 9,496.76
Activity basic 43 Streets and Highways YTD expenditures .00
Sub activity 1 Public Works Enterprise Unposted expenditures .00
Element 38 Printing and Reproduction Encumbrances 20,503.24
Object 01 Printing & Copy Service Unposted encumbrances .00

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Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
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Pending by date
Pending by code
Pending by year
Procurement car

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Account activi...
Pending trans...
Images
Budget alloca...

Account information
Q Communications / Postage
Fiscal year: 2019 Dr
Budget: 4,000.00
Committed: 391.03
Q Balance: 3,608.97

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	270.18	270.18
Q 02 February	120.85	391.03
Q 03 March	.00	391.03
Q 04 April	.00	391.03
Q 05 May	.00	391.03

Encumbrances

PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	4,000.00
Department	20	Public Safety	Revised Budget	.00
Division	70	Housing and Building	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	391.03
Sub activity	2	Community Environment	Unposted expenditures	.00
Element	31	Communications	Encumbrances	.00
Object	02	Postage	Unposted encumbrances	.00

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101-2070-462.38-01
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
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Pending by date
Pending by code
Pending by year
Procurement car

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Pending trans...

Account information
Q Printing and Reproduction / Printing & Copy Service
Fiscal year: 2019 Dr
Budget: 12,000.00
Committed: 5,111.23
Q Balance: 6,888.77

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	2,013.79	2,013.79
Q 02 February	.00	2,013.79
Q 03 March	.00	2,013.79
Q 04 April	.00	2,013.79
Q 05 May	.00	2,013.79

Encumbrances

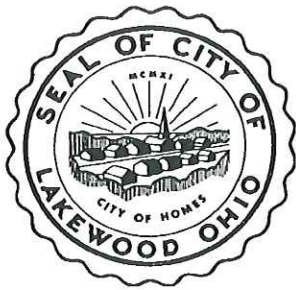
PO #	Vendor	Balance
Q 090316	SHAMROCK COMPANIES, I	3,097.44

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	12,000.00
Department	20	Public Safety	Revised Budget	.00
Division	70	Housing and Building	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	2,013.79



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-102

March 18, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Printing Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing, I am submitting for your consideration this request to renew a requirement contract to Stuart & Associates in an amount not to exceed \$30,000 to provide printing services as required by the City for business cards, envelopes, forms, and citations/parking tickets. This is the first of (2) additional one-year renewal options available to the city; contract effective April 1 2019 through March 31, 2020.

Stuart & Associates submitted the best responsive and responsible proposal for Printing Services as outlined in RFP No. 17-010.

Contracting Authority:	Ordinance 50-18 \$165,000
Contracting Balance:	\$62,388 / \$32,388
Funding:	Various Funds
Account Distribution:	XXX-XXXX-XXX-38-01
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Printing
Commodity Code:	966-000
Bid Reference:	RFP No. 17-010

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



RFP No. 17-010
Printing, Insertion and
Mailing of Municipal Documents

CITY ENVELOPES

Initial Contract Effective 4/1/18 through 3/31/19;
Includes (2) additional one-year renewal options

CITY ENVELOPES	QUANTITY	Shamrock
No. 9 Security one-window	500	\$ 17.50
	2,500	\$ 87.50
	10,000	\$ 350.00
No. 10 Regular NO Window	500	\$ 13.50
	2,500	\$ 67.50
	10,000	\$ 270.00
6" x 9" Brown Kraft	2500	\$ 149.50
9" x 12" Brown Kraft	2,500	\$ 203.75
10" x 13" Brown Kraft	2,500	\$ 264.63
Manufacturing Site:		Westlake, OH

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

ORDINANCE NO. 59-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

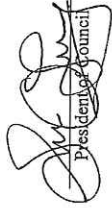
Vehicles, Machinery and Equipment \$4,600,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

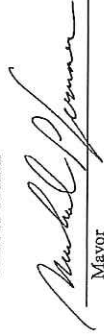
Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council


Clerk of Council

Approved: December 19 2018


Mayor

Placed on 1st Reading and referred to Finance Committee 11/19/18; 2nd Reading 12/3/18. Please Substitute for original.

ORDINANCE NO: 50-18
Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader
BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

1) Legal Services.....	250,000
2) Recodification of Ordinances	12,500
3) Financial Audit.....	75,000
4) Hospitalization and Health Care Benefit Consulting Services	40,000
5) Consultant for Workers Compensation	30,000
6) Risk Management Consulting Services	15,000

7) Healthcare, Physicals, Drug & Alcohol Testing	25,000
8) Employee Assistance Program	15,000
9) Supervisor / Manager / Employee Training	125,000
10) Exams for Classified Positions	75,000
11) Housing and Building Plans Examinations	75,000
12) Lakewood Jail Medical Services	80,000
13) Band Concerts.....	25,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs.....	250,000
16) Integrated Wet Weather Plan Professional Services.....	1,100,000
17) Administrative Professional Services.....	300,000
18) Professional Services related to Lakewood Hospital.....	300,000
Sub-Total	\$2,872,500

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB)	115,000
2) Government Agreements (Bd of Ed/Police, Roadport TIF).....	800,000
3) Financial Institution Service Charges	60,000
4) Electronic Payment Services.....	275,000
5) Property & Liability Insurance Contracts	500,000
6) Workers' Comp Stop Loss Insurance	95,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service	100,000
10) Sentenced Prisoners Full Jail Service	200,000
11) Home Delivered Meals	47,500
12) Distribution System Leak Survey	25,000
13) Disposal of Screenings and Grit (WWTP)	15,000
14) Excavation Spoils Removal	100,000
15) Roll of Box for Street Sweeping	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections -- Condominiums	110,000
19) Biosolids Disposal	110,000
20) Roll-Off Box for Construction Debris.....	75,000
21) Site to Receive & Process Yard Waste	50,000
22) Lab Analysis Service	25,000
23) Citywide Computer Hdw'r Op. Sys., & Software Maint Contracts	575,000
24) Communications Services	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000
27) Cellular Phone Service	250,000
28) HVAC Maintenance	125,000

29) Elevator Maintenance	25,000
30) Fire Alarm Maintenance	50,000
31) Copier Maintenance Service	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance	260,000
33) Rental and Laundry of Uniforms	45,000
34) Advertising	30,000
35) Printing Services	165,000
36) CRIS/LEADS Fees	20,000
37) Parking Citation Billing Service	50,000
38) Fireworks Display	35,000
39) Transportation Services	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep	500,000
Sub-Total	\$14,687,500

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate	45,000
2) Concrete Supplies	60,000
3) Asphalt Materials	50,000
4) Asphalt Cold Patch	25,000
5) Crack Sealant	40,000
6) Road Salt (Sodium Chloride)	300,000
7) Fire Hydrants, Sewer and Water Appearances	100,000
8) Water Meter Supplies & Materials	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material	195,000
10) Polymer Flocculants	30,000
11) Wastewater Treatment Chemicals	150,000
12) Tires and Road Service	95,000
13) Automotive Repairs, Parts and Supplies	625,000
14) Oil and Lubricants	40,000
15) Fuel (Gasoline and Diesel)	500,000
16) Purchase Uniforms and Gear - Public Works	25,000
17) Electrical Supplies	50,000
18) Hardware Supplies	45,000
19) Janitorial Supplies	50,000
20) Landscape Materials	40,000
21) Lumber Supplies	100,000
22) Plumbing Supplies	45,000
23) Pool Supplies - Chemicals	45,000
24) Small Tools and Equipment	130,000
25) Prisoner Food Supplies	35,000
26) Purchase Uniforms & Gear - Safety Forces	75,000
27) Ammunition	30,000

28) Office Supplies	40,000
29) Computer Supplies	10,000
30) Computer Software	45,000
31) Communications Equipment	100,000
32) Paper Supplies	15,000
33) Lease Copier Equipment	35,000
34) Subscriptions/Publications	30,000
35) Reforestation	250,000
36) Police Operating Equipment	150,000
37) Fire/EMS Operating Equipment	150,000
38) Waste Water Treatment Plant Operating Equipment	150,000
39) Fitness Equipment/Devices	10,000
Sub-Total	\$3,950,000

Total **\$21,510,000**

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President


Clerk


Mayor

Approved: December 19, 2018